

**MINUTES OF
ELECTRONIC MEETING -
CITY COUNCIL OF THE CITY OF SANFORD
SANFORD, NORTH CAROLINA**

The City Council met remotely through electronic connections (Office Suite HD) on Tuesday, August 4, 2020, at 6 p.m., with the Mayor presiding from the Council Chambers of the Sanford Municipal Center, 225 E. Weatherspoon Street. The following people were connected (“present”) and participated remotely in the meeting:

Mayor T. Chet Mann
Council Member Sam Gaskins
Council Member Rebecca Wyhof Salmon
Council Member James Williams
City Attorney Susan Patterson
Management Analyst Holly Marosites

Mayor Pro Tem Byron Buckels
Council Member Charles Taylor
Council Member Norman Charles Post, III
City Manager Hal Hegwer
Deputy City Clerk Vicki Cannady

Absent:

Council Member Jimmy Haire
City Clerk Bonnie Davis

CALL TO ORDER

Mayor Mann called the meeting to order and explained that it was being held electronically due to precautions related to the COVID-19 pandemic. He led the invocation and held a moment of silence to recognize the passing of Keith Davis, husband of City Clerk Bonnie Davis. The Pledge of Allegiance was recited.

PUBLIC COMMENT (Exhibit A)

There were no requests for public comment. *NOTE: The Notice of Electronic Meeting (attached hereto as Exhibit A) directed that anyone who wanted to make a public comment at this meeting should email or contact Deputy City Clerk Vicki Cannady and the comments would be read aloud during the meeting; however, no requests were received.*

APPROVAL OF AGENDA

Council Member Gaskins made the motion to approve the Agenda, which was seconded by Mayor Pro Tem Buckels and carried unanimously through a roll call vote.

CONSENT AGENDA

City Council Special Called Meeting Minutes dated June 2, 2020 (filed in Minute Book 102)

Recommendation to Enter into an Encroachment Agreement for Little Buffalo Sanitary Sewer Rehabilitation Project (Exhibit B)

Resolution Authorizing Sanford ABC Board’s Adoption of the Travel Policy of the City of Sanford as the Travel Policy of the Sanford ABC Board (Exhibit C)

Preliminary Plat Renewal for Eagle Crest Place Subdivision (Exhibit D)

Preliminary Plat for Moncure Hills Subdivision (Exhibit E)

Increase of Head Count in Horticulture Department (Exhibit F)

Mayor Pro Tem Buckels made a motion to approved the Consent Agenda, which was seconded by Council Member Taylor and carried unanimously through a roll call vote.

REGULAR AGENDA

Resolution Declaring Cost and Ordering Preparation of Preliminary Assessment Roll and Setting Time and Place for Public Hearing on Preliminary Assessment Roll – Cemetery Road Water Line Extension (Exhibit G)

City Engineer Paul Weeks explained that construction is now complete om this project. It extends water service to eight parcels as shown on the attached map and six are already connected. The resolution declares the cost of the project, orders preparation of an assessment roll and sets the public hearing for 6:00 p.m. on September 15 at the Civic Center. The assessment for each property is \$5,497.82 (one is higher because it also includes the water tap). After the public hearing, another resolution will be presented to Council to levy the assessment and notifications will be sent approximately 20 days thereafter to property owners, who will have 30 days to determine whether they want to pay in full or finance the assessment at eight percent annual interest over ten years.

Council Member Gaskins made the motion to approve the Resolution Declaring Cost and Ordering Preparation of Preliminary Assessment Roll and Setting Time and Place for Public Hearing on Preliminary Assessment Roll – Cemetery Road Water Line Extension. The motion was seconded by Council Member Taylor, and carried unanimously through a roll call vote.

Resolution Declaring Cost and Ordering Preparation of Preliminary Assessment Roll and Setting Time and Place for Public Hearing on Preliminary Assessment Roll – Franklin Drive Water Line Extension (Exhibit H)

City Engineer Paul Weeks explained that construction is now complete on this project. It extends water service to six properties as shown on the attached map and three are already connected. The resolution declares the cost of the project, orders preparation of an assessment roll and sets the public hearing for 6:00 p.m. on September 15 at the Civic Center. The assessment for each property is \$5,708.88. After the public hearing, another resolution will be presented to Council to levy the assessment and notifications will be sent approximately 20 days thereafter to property owners, who will have 30 days to determine whether they want to pay in full or finance the assessment at eight percent annual interest over ten years.

Council Member Post made the motion to approve the Resolution Declaring Cost and Ordering Preparation of Preliminary Assessment Roll and Setting Time and Place for Public Hearing on Preliminary Assessment Roll – Franklin Drive Water Line Extension. The motion was seconded by Council Member Gaskins, and carried unanimously through a roll call vote.

Resolution Declaring Cost and Ordering Preparation of Preliminary Assessment Roll and Setting Time and Place for Public Hearing on Preliminary Assessment Roll – Botany Woods Sewer Line Extension (Exhibit I)

City Engineer Paul Weeks explained that construction on this project was completed in March, at which time property owners were allowed to connect. It extends sewer service to 35 properties and 19 of them are already connected. This resolution declares the cost of the project, orders preparation

of an assessment roll and sets the date and time of the public hearing for 6:00 p.m. on September 15 at the Civic Center. The assessment for each property is \$6,927.91. After the public hearing, another resolution will be presented to Council to levy the assessment and notifications will be sent approximately 20 days thereafter to property owners, who will have 30 days to determine whether they want to pay in full or finance the assessment at five percent annual interest over ten years.

Council Member Gaskins made the motion to approve the Resolution Declaring Cost and Ordering Preparation of Preliminary Assessment Roll and Setting Time and Place for Public Hearing on Preliminary Assessment Roll – Cemetery Road Water Line Extension. The motion was seconded by Council Member Salmon, and carried unanimously through a roll call vote.

Petition Requesting Non-Contiguous Annexation – Property Owned by Village of Cumnock, LLC, on Cumnock Road

Mayor Mann explained that this issue was previously presented at a City Council meeting (February 18, 2020) but was tabled until additional information was received.

Council Member Gaskins made a motion to take the Resolution Directing the Clerk to Investigate a Petition for Non-Contiguous Annexation from the table. The motion was seconded by Mayor Pro Tem Buckels and unanimously approved through a roll call vote.

Senior Planner David Montgomery reminded Council that additional information on this item was presented last month by Community Development Director Marshall Downey, at which time consensus was reached to move forward and this resolution directing the Clerk to investigate the sufficiency of the petition is the first step in the process. The property is located in the Cumnock area as shown on the map included in Exhibit J. The applicant is proposing R-6 and multi-family uses and the property may ultimately be sold to a contractor or developer at some point in the future. Mr. Downey explained that staff is working with the applicant to gather information to be presented at a neighborhood meeting (a location has been secured and dates are being considered).

- Resolution Directing the Clerk to Investigate a Petition for Non-Contiguous Annexation Under G.S. 160A-58.1 (Exhibit J)

Mayor Pro Tem Buckels made a motion to approve the Resolution Directing the Clerk to Investigate a Petition Requesting Non-Contiguous Annexation under N.C.G.S. 160A-58.1 for property owned by the Village of Cumnock, LLC, on Cumnock Road. The motion was seconded by Council Member Gaskins and approved through a roll call vote, with five in favor (Mayor Pro Tem Buckels, Council Members Post, Salmon, Williams and Gaskins) and Council Member Taylor voting against.

Petition Requesting Contiguous Annexation – Property Owned by Westfall, LLC, on Windmere Drive

Deputy Clerk Vicki Cannady confirmed that the Petition Requesting Contiguous Annexation of Property to the City of Sanford, NC – Westfall, LLC (attached hereto as Exhibit K) was sufficient.

Community Development Director Marshall Downey explained that the developer wants to expand the Westfall subdivision and annexing this property will provide additional residential lots.

- Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-31 (Exhibit L)
Council Member Gaskins made a motion to approve the Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-31. Seconded by Mayor Pro Tem Buckels, the motion carried unanimously through roll call vote.

Agreement between Lee County and City of Sanford for Reimbursement of Coronavirus Aid, Relief and Economic Security (“CARES”) Act Funding (Exhibit M)

Financial Services Director Beth Kelly explained that this agreement documents the distribution of \$588,423.96 in CARES Act funding from the County to the City and outlines how invoices and reports will be submitted for each month.

Council Member Salmon made a motion to approve the Agreement between Lee County and the City of Sanford for Reimbursement of Coronavirus Aid, Relief and Economic Security (“CARES”) Act Funding. Seconded by Council Member Gaskins, the motion carried unanimously through roll call vote.

NEW BUSINESS

There were no items for new business.

OTHER BUSINESS

Council Member Williams questioned how CARES Act funding would be used. City Manager Hegwer explained that these funds will be used to mitigate expenses directly related to COVID-19 and not replace any lost revenue (sales tax revenues losses, etc.). It will also reimburse the City for expenses already incurred for protective equipment (masks, gloves, hand sanitizer, hand sanitizing stations, cleaning supplied, etc.), laptops (for working remotely), and salary expenses for employees who have been impacted by COVID-19. Financial Services Director Beth Kelly explained that funds must be spent before December 31, 2020, and ineligible expenses would be reimbursed to the County. Discussions regarding revenue replacement are ongoing but no decision has been made. Council Member Gaskins stated that shields in the Revenue Department would be covered and agreed that the HEROES (Health and Economy Recovery Omnibus Emergency Solution) Act introduced in the House of Representatives includes assistance to local governments and the HEALS (Health, Economic Assistance, Liability Protection and Schools) Act introduced in the Senate does not; he also noted that assistance to replace lost revenues does not look very promising.

City Manager Hegwer expressed gratitude that our area was spared from Hurricane Isaias damage. Ms. Kelly explained that the City’s Customer Service Department would be open Monday through Friday from 9:00 a.m. through 3:00 p.m.; however, staff is encouraging customers to make appointments to arrange payment plans. Mayor Mann noted that appointments can be made to meet with staff in the Engineering, Public Works and Administrative Departments. Mr. Hegwer added that the public has been very receptive to face mask requirements (masks are available for those who need them) and office hours will be adjusted as needed.

Mayor Mann stated that a workshop will be held electronically next week that may include preliminary information on an ethnicity and equality study done with the UNC School of Government. He encouraged everyone to adhere to pandemic safety protocols and wear a face mask

in public, especially when it is difficult to observe social distancing guidelines, and commented on the importance of gaining and maintaining perspective. He also explained that construction is ongoing at the MINA Charter School, along with the Bharat Forge and Audentes industrial projects, and Third Wave Housing is working with Par 5 to develop multi-family housing at the Kendal Shopping Center in Jonesboro.

Council Member Taylor commented that Moen has announced that they will lay off about half of their employees before January and requested an economic update from SAGA.

ADJOURNMENT

Mayor Pro Tem Buckels made the motion to adjourn the meeting; seconded by Council Member Taylor, the motion carried unanimously through a roll call vote.

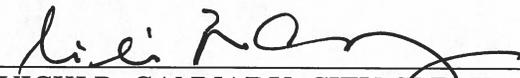
ALL EXHIBITS CONTAINED HEREIN ARE HEREBY INCORPORATED BY REFERENCE AND MADE A PART OF THESE MINUTES.

Respectfully Submitted,



T. CHET MANN, MAYOR

ATTEST:



VICKI R. CANNADY, CITY CLERK