

Minutes of the Regular Meeting of the
Sanford Historic Preservation Commission
Buggy Building Conference Room
7:00 PM Monday, January 28, 2019
115 Chatham Street

Roll Call:

Commissioners Present: Allen Gordon, Philip Yarborough, Brian Mitchell
Rebecca Whitaker, Greg Stoch, Jason Cline
& Dave Underwood

Commissioners Absent: N/A

Staff Present: Liz Whitmore, Historic Preservation Planner, Anne Sears, Clerk

Government Official Present: Sam Gaskins

Witnesses and Guests: N/A

Chair Mitchell called the meeting to order.

1. Staff Anne Sears called the roll and a quorum was determined.
2. **Approval of the Agenda for January 28, 2018:**
Chair Mitchell called for approval of the agenda for January 28, 2018. Commissioner Whitaker moved to approve the agenda; seconded by Commissioner Yarborough and the motion passed unanimously.
3. **Approval of the November 26, 2018 Minutes:**
Chair Mitchell called for the approval of the minutes for November 26, 2018. Commissioner Yarborough moved to approve the minutes; seconded by Commissioner Underwood and the motion passed unanimously.
4. **Public Comment: N/A**
Chair Mitchell asked if there was any public comment. There was none.
5. **Public Hearings:**
Chair Mitchell asked if there were any public hearings. There was none.
6. **Old Business:**
 - a. **Update on Public Art:** Staff gave update on Growing Volunteer Sculpture. Dedication is set for May, 4, 2019. (Bringing the Arts Together) interactive mural is complete, pending minor fixes. Dedication is May 18th. The "Before I Die" wall is to be placed in Charlie Watson Lane, and the plan is to have it completed by April 13th. Staff Whitmore said she plans to have this dedication during Street Fest. Chair Mitchell asked about the art in the window on Steele Street. Staff Whitmore noted that the new art teacher from Lee Senior, Andrew Wells will be placing some of his artwork in those windows in February. Staff Whitmore shared that the art will be large scale. Staff Whitmore noted that as long as the owner, Brandon Atkins will allow them to put art in those windows they plan to do so.

- b. **Trades Day: (establish a Sub-Committee)** Staff Whitmore relayed that she had emailed Monika Fleming, the coordinator at Edgcombe Community College to see if she would be willing to either partner with the city or provide names of tradespeople that she could invite. Ms. Fleming stated that next fall might be doable. Staff Whitmore noted that this would only be able to happen if she could get the board's help to establish a sub-committee. At this time, she asked if anyone would be willing to be the contact person for the sub-committee. With no one accepting to take on that role, staff said she would not put it in the budget for 2019 -2020 budget.
- c. **Grant:** Staff Whitmore shared that she would apply for the same grant as last year to expand our downtown businesses into putting some properties that are non-contributing to be contributing properties, which will allow them to apply for tax credits. Commissioner Stoch asked staff Whitmore what was involved. Staff Whitmore noted that a consultant would be hired to do a survey of downtown. Staff Whitmore relayed that Steele Pig is going under some major renovations and the new name will be Cooper's. They plan to open by February 14th. Street Fest is April 13th, and on the same day "The Before I Die Wall" will be unveiled in Charlie Watson Lane. The Lutterloh building will have their open house tomorrow, January 29th from 4pm to 6pm which was redone with tax credits. Staff Whitmore shared that there are six apartments upstairs and the Air B&B on the first floor will be available to rent February 1st, which is already rented. Light refreshments will be served. Commissioners Gordon and Whitaker shared that there are several other Air B&B in the Sanford area and they have done rather well.

7. **New Business:**

- a. Staff Update:
 - 1. COA's – Staff provided updates on Minor and Major COA's included by reference. Staff Whitmore relayed that there will be two major COA's coming before the board at the February's meeting.
 - 2. Training Opportunity – Staff Whitmore shared that she will attend an all-day professional workshop on April 5th.

8. **Announcements:**

9. **Call for Adjournment:**

Chair Mitchell called for adjournment. Commissioner Greg Stoch moved to adjourn; seconded by Commissioner Jason Cline and the motion passed unanimously. The meeting adjourned at 7:35 pm.

Adopted this 25 day of February 2019

Respectfully submitted:



Chair: Brian Mitchell

Attest:



Secretary to the Commission: Anne Sears