

Chicken Permit Application

115 Chatham Street, Sanford, NC 27330

Phone (919) 718-4654 www.sanfordnc.net Fax (919) 718-4637

A site plan and written consent from each adjoining property owner (this includes the individual lots surrounding the site, but not the properties on the opposite side of the street) will be required to be submitted with this application for review/approval by staff.

***Chicken Permit Application required only within the City of Sanford Corporate Limits

Application Date: _____ Parcel #: _____

Address of Chicken Coop: _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone #: _____ Cell#: _____

Owner Name (if different from coop address): _____

Owner Address (if different from coop address): _____

General information regarding this permit:

- *Required.* It is unlawful for any person to own, keep, or harbor any female chickens (hens) in the city without a permit or to continue to own, keep or harbor any female chickens (hens) after the permit is denied or revoked.
- *Permit Period.* Permits shall be valid for a period of 3 Years, unless earlier revoked. Permits are renewable in 3-year increments. Renewals should be applied for 90 days prior to expiration of the permit.
- *Permit Fee.* A non-refundable permit fee of \$60.00 is required, in advance, for each 3-year permit.
- *Permit Denial or Revocation.* When a permit is denied or revoked for any reason, the applicant shall be given a written explanation of the reason for denial or revocation. The applicant or owner may appeal the decision to the Housing Board of Appeals. The applicant or owner may resubmit an application and plan, or apply for re-instatement of a revoked permit once corrective action has been taken, if the condition is correctable. The Planning and Development Department shall consider the merits of the resubmission or request for reinstatement and shall notify the applicant of its decision.
- *Revocation.* A chicken permit may be revoked:
 1. When the permit has been mistakenly issued without compliance with Chapter 4, Animals of the Sanford Code of Ordinances;
 2. When the applicant has submitted false information;
 3. For a violation of any the sections of Chapter 4, Animals of the Sanford Code of Ordinances;
 4. When the health, safety or welfare of any person or property is menaced by the keeping of these animals, as determined by the Planning and Development Department staff; or
 5. When the animals become a nuisance.

<i>Staff Use Only</i>	
Energov Case #: _____	Date Reviewed: _____
Request Approved or Denied (circle)	Staff Signature: _____
If denied, explanation: _____	
L:\Forms & Certifications\Chicken Permit Application (Updated 2014-12-31)	

You may use the area provided above to create a site plan that illustrates how the chickens will be safely & securely contained or you may include a drawing on a separate sheet of paper as an attachment to this application. Please include the dimensions of the enclosure and/or structure & the distance from the neighboring property line(s) & neighboring structure(s).

Special requirements for keeping female chickens (hens) include the following:

Please use this section as a checklist.

- 1.) Female chickens (hens) shall only be allowed in residential areas
- 2.) No commercial chicken houses shall be allowed.
- 3.) No residential lot shall have more than one pen, coop or other enclosure for keeping female chickens (hens).
- 4.) Pens, coops & other enclosures where chickens (hens) are kept shall be considered an accessory structure as defined by the Unified Development Ordinance and shall meet all the requirements for such accessory structures.
- 5.) Pens, coops and other enclosures where chickens (hens) are kept shall be located a minimum of 25 feet from any neighboring residential property, and a minimum of 50 feet from neighboring residential or commercial structures.
- 6.) Pens, coops and other enclosures where chickens (hens) are kept shall be physically separated from the primary dwelling.
- 7.) Pens, coops and other chicken (hens) enclosures shall be discreetly located on the property and screened so that the chickens (hens) they contain are not visible by line-of-sight from public roadways or from dwellings or commercial structures adjacent to the property.
- 8.) A minimum of four (4) square feet of floor space and twelve (12) cubic feet of volume is required for each chicken.
- 9.) No pen, coop or other run will exceed the dimensions of 20' x 20' x 10' (high); no enclosure or structure for keeping chickens (hens) shall be greater than 12' x 12' x 10'; and no such facility shall contain more than 20 chickens.
- 10.) Each pen, coop or other enclosure must have a well-drained run so that moisture does not accumulate.
- 11.) Each pen, coop or other enclosure must be kept clean, well ventilated, sanitary and free from objectionable odors. Refuse, droppings and food residue must be removed daily and them double bagged for disposal.
- 12.) Male chickens (roosters) are prohibited.
- 13.) Female chickens (hens) must be kept contained in the pen, coop or other enclosure at all times. Free roaming of chickens on or off of the owner's property is strictly prohibited. No chicken shall run at large.

Applicant Signature (Print & Sign)

Date