

City of Sanford / County of Lee / Town of Broadway

SIGN PERMIT APPLICATION

115 Chatham Street, Sanford, NC 27330

Telephone (919) 718-4654 www.sanfordnc.net Fax (919) 718-4636

APPLICATION DATE: _____ Stand Alone Permit? New Construction? BldgPermit#:

CONSTRUCTION ADDRESS: _____ PARCEL #: _____

OWNER NAME: _____ PHONE #: _____

OWNER ADDRESS (If different from Construction Address): _____

CONTRACTOR NAME: _____ PHONE #: _____

CONTRACTOR ADDRESS: _____ PIN#: _____

(Note: Need PIN# in order to mail in application!)

SIGN INFORMATION:

SIGN TYPE	#	SIGN TYPE	#	SIGN TYPE	#
TEMPORARY		PERMANENT*		LIGHTED**	
WALL		FREE STANDING GROUND*		CANOPY	
CONSTRUCTION		DIRECTORY		IDENTIFICATION	
MULTIPLE BUSINESS		BILL BOARD		MONUMENT*	
PARAPET		PYLON (High-Rise)		AWNING	
BANNER (Temporary)					

SURFACE AREA OF SIGN: _____ Sq.Ft.

TENANT/BLDG. FRONT: _____ Ln.Ft.

TOTAL SIGNAGE ON PREMISES: _____ Sq.Ft.

*MUST HAVE LANDSCAPING.

**MUST OBTAIN ELECTRICAL PERMIT.

ENGINEERED DRAWINGS ARE REQUIRED FOR ALL WALL SIGNS!

SIGN PERMIT (Each)	\$60.00 Each Sign
BILL BOARD SIGN PERMIT (County Only)	\$90.00 Each Sign

TOTAL FEE:

I hereby certify that the above information is correct to the best of my knowledge and the installation will conform to applicable ordinances. I further agree to indemnify and save harmless the City of Sanford and Lee County from any liability, damages or losses resulting directly or indirectly from the erection, use, maintenance or alteration of the sign or signs described herein.

CONTRACTOR / APPLICANT

DATE

LICENSE NUMBER

PLANNING DEPARTMENT APPROVAL ATTACHED?

INSPECTOR REVIEWED BY: _____ DATE: _____