

Minutes of the Regular Meeting of the
Sanford Historic Preservation Commission
West End Conference Room
7:00 PM Monday, July 18, 2016
Sanford Municipal Building

Roll Call:

Commissioners Present: Brian Mitchell, Philip Yarborough, Allen Gordon, Greg Stoch, Tracy Hughes
Jenk's Youngblood

Commissioners Absent: David Nestor

Staff Present: Liz Whitmore, Anne Sears, Secretary to the Board, Al Benshoff, The Brough Law
Firm, PLLC.

Government Official Present: City Councilman, Sam Gaskins

Guests: Jocelyn Stoch

Organizational Meeting

Staff Whitmore called for nominations for Chairman, Commissioner Mitchell nominated David Nestor. Staff Whitmore noted that she had spoken to David Nestor earlier and he agreed to accept this nomination. The nomination was seconded by Commissioner Yarborough. Staff Whitmore said she needed a motion to approve. Commissioner Gordon made a motion to approve David Nestor as Chair; seconded by Commissioner Stoch and it pass unanimously. Staff Whitmore called for nominations for Vice Chairman, Commissioner Yarborough nominated Brian Mitchell for Vice Chairman. Commission Mitchell accepted the nomination; it was seconded by Commissioner Gordon and the nomination passed unanimously. Staff Whitmore called for nominations for Clerk to the Commission, Commissioner Mitchell nominated Anne Sears; seconded by Commissioner Gordon; and the nomination passed unanimously.

Staff Whitmore turned the meeting over to Vice- Chair Brian Mitchell; Chair David Nestor is not present.

1. Vice- Chair Brian Mitchell called the meeting to order. Commissioners, staff, city liason and attorney Al Benshoff introuduced themselves to the new commissioners.
2. A quorum was determined. Staff Anne Sears called the roll.
3. **Approval of the Agenda for July 18, 2016:** Vice Chair Mitchell called for the approval of the agenda. Commissioner Allen Gordon moved to approve the agenda seconded by; commissioner Greg Stoch and it passed unanimously.
4. **Approval of the Minutes for May 23 and June 27, 2016:** Vice- Chair Brian Mitchell called for the approval of the minutes for May 23, 2016 and June 27, 2016 minutes. Staff Whitmore asked that they be approved separately. Commissioner Gordon moved to approve the minutes for May 23, 2016; seconded by Commissioner Yarborough and the motion passed unanimously. Vice-Chair Brian Mitchell called for approval of June 27, 2016 minutes. Attorney Al Benshoff stated that he had a correction to the June 27th 2016 minutes and he passed out the sheet of paper that noted the correction that was in caps and highlighted in yellow. He requested that the sentence IF THE BRICK BANDS ARE INSTALLED AS RECOMMENDED THE PROJECT WILL BE CONGROUS be added to Case COA-16-14. Vice- Chair Brian Mitchell asked for a motion to approve the amended minutes as provided by Attorney Al Benshoff. Commissioner Yarborough moved that we amend the June 27th minutes recommended by attorney Al Benshoff; seconded by Commissioner Allen Gordon and it passed unanimously.
5. **Public Comment: N/A**
Vice –Chair Brian Mitchell asked if there was any public comment. There was none.
6. **Public Hearings: N/A**
7. **Old Business:**

a. VIOLATIONS: Staff Whitmore read and provided photographs of the violations for reference that she brought before the commission tonight. She stated that some of these violations have just recently happened and some of these issues could reflect the old guidelines. The street addresses, violation and whether or not if staff had contacted the property owner or the occupant were distributed to the Commission members. Staff Whitmore noted that a lot of these violations regarded parking issues. Staff stated that the parking guidelines require that any surface that the cars are parked on be impervious. Staff Whitmore stated that you cannot park on your lawn anymore. Staff Whitmore noted that she can give the occupant or owner time to get it resolved and usually it can be approved as a “minor” at staff level. If they do not then meet the guidelines; it potentially becomes a violation and they will be fined. Commissioner Stoch asked who receives the fine, the tenant or the owner? Staff noted that it would be the owner because it is their property. Commissioner Gordon shared that sometimes it is just language barriers that have to be worked out between staff and the owner or occupant. Staff Whitmore added if any problems are present, she gets prior approval or guidance from her supervisor before proceeding. Staff Whitmore shared that the new guidelines does not allow the occupant to use railroad ties. The preferred structures are bricks, stone, or metal edging for outlining their driveway. Commissioner Youngblood asked at this time where does HPC draw the line? Staff Whitmore stated if a vehicle is visible from any street it shall comply with parking regulation effective January 1, 2016. Staff Whitmore shared that Marshall Downey our planning director will be informed before any letters are sent out for violations.

b. HISTORIC PRESERVATION AWARDS: Staff Whitmore noted that at the last meeting they had discussed awards for Historic Preservations (yard of the month.) Staff Whitmore stated she came across files that had been set up for H.P. awards. An information sheet was passed out to each member. Staff noted that the city’s Appearance Commission has already started this program; but staff relayed we could do one for the Historic district as well. Staff Whitmore asked the board if they prefer to have a separate committee or group with the Appearance Commission. Staff Whitmore said she would have VLO Graphic Designs make signs for the HP awards. The commission voted to do the yard of the month quarterly. Staff stated she would place the information on the web-site and in the HPC newsletter.

c. HERB THOMAS AND THE FABULOUS HUDSON HORNET: Staff Whitmore shared that Sanford recently received a generous donation of \$7,500.00 for the entire mural from the Central Carolina Enterprise Park for the Herb Thomas and the Fabulous Hudson Hornet mural. Staff said it will be placed on the wall opposite the Coca Cola signage on the Advantage Auto building located on North Steele Street. The contract is complete; but signatures are needed by the owner and muralist Scott Nurkin. Staff Whitmore shared that Herb Thomas was the car’s driver’s and he was from Olivia; he lived in Sanford and he has a son that lives in this area. Staff Whitmore added that she has spoken to the Nascar Hall of Fame and at present the car resides in Indiana. She noted that she hopes to visit the Hall of Fame in Charlotte where they have a seven foot spire made out of stainless steel that has all of his times and awards etched on it.

Commissioner Yarborough asked about the Coca Cola signage downtown to see if we can get it redone. Staff Whitmore said they plan to reach out to representative Wayne Andrews with Coca Cola to see what can be done. Very special colors are required. Staff Whitmore relayed that plans are in the works to redo the Dr. Pepper signage. She would like to find a photograph of what it originally looked like. A muralist has already been chosen for this.

d. DEDICATION/CELEBRATION OF COMPLETED MURALS: Staff Whitmore shared that a dedication/celebration for the murals have been set for Thursday, September 15th at Depot Park. She added that they will open with the Star Spangled Banner, Greg Gelb and his band will also play during the event. Staff Whitmore shared that peanuts, ice cream, cracker jacks and cokes will be served. She said they are looking for two gentlemen to do (who’s on first?) from Abott and Costello and she plans to do a power-point presentation. Staff Whitmore said she plans to send special invitations to those that have contributed money for the murals. Everyone is invited. The dedication will start at 6:00 pm. Staff Whitmore stated she would advertise by placing it in the paper, web-page for the Appearance Commission and the HPC web-page & radio.

8. **New Business:**

a. **STAFF UPDATE:**

1. Staff Whitmore presented the 2016/2017 meeting dates to the board. Staff Whitmore relayed that she has several conflicts with the meeting dates and that is why some of them have been changed.
2. Staff Whitmore shared that they have received \$2,000 from the city for the Historic Preservation Trade's Day. Staff is looking at the date of March 17th 2017 at Depot Park. She plans to invite all the surrounding towns to come. There will be a fee of \$15.00 to \$25.00 which will include a box lunch. She is working with the State Historic Preservation office to get a list of trades people to attend.
3. COA's: Staff Whitmore provided updates on minor and major approved (COA's) (See list included by reference)

9. **Announcements: N/A**

10. **Adjournment:**

Vice-Chair Brian Mitchell called for adjournment. Commissioner Gordon moved to adjourn; seconded by Commissioner Hughes and the motion passed unanimously. The meeting adjourned at 8:00 pm. Staff Whitmore asked everyone if they would like for Anne Sears, Clerk to the board continue to call everyone to remind them of the meeting. Everyone was in agreement.

Adopted this ____ day of _____ 2016

Respectfully submitted:

Chair: David Nestor/ Vice-Chair – Brian Mitchell

Attest: _____
Secretary to the Board: Anne Sears