

Minutes of the Regular Meeting of the  
Sanford Historic Preservation Commission  
West End Conference Room  
7:00 PM Monday October 26, 2015  
Sanford Municipal Building

Roll Call:

Commissioners Present: Matthew Sakurada, Philip Yarborough, David Nestor  
Brian Mitchell, Allen Gordon & Ginger Hubner

Commissioners Absent: Daniel Owens

Staff Present: Liz Whitmore, City Attorney, Susan Patterson & Anne Sears

Government Official Present: N/A

Guests Present: N/A

**Approval of the Agenda for October 26, 2015**

Chair David Nestor called the meeting to order. Staff Anne Sears called the roll and a quorum was determined. Chair Nestor called for approval of the agenda for October 26, 2015. Commissioner Matthew Sakurada moved to approve the agenda; seconded by Commissioner Brian Mitchell and the motion passed unanimously.

Commissioner Philip Yarborough arrived at this time.

**Approval of the September 28, 2015 Minutes**

Chair David Nestor called for the approval of the minutes for September 28, 2015. Commissioner Ginger Hubner moved to approve the September 28, 2015 minutes; seconded by Commissioner Matthew Sakurada and the motion passed unanimously.

**There was neither Public Comment nor Public Hearings:**

**Old Business:**

- a. Staff Whitmore provided each commissioner with a copy of the Final Draft of the Rosemount McIver Park Historic District guidelines for review. Amendments to the guidelines were discussed and agreed on by the board. Chair Nestor asked the board for an approval after the amendments are made and a motion to move forward so it can be presented to City Council at the next Law and Finance meeting which will be held either on November 10<sup>th</sup> or December 8, 2015. Commissioner Philip Yarborough moved that the Rosemount McIver Park guidelines that were presented tonight with revisions be approved; seconded by Commissioner Brian Mitchell and the motion passed unanimously. At this time Attorney Susan Patterson provided everyone with a copy of the Resolution of the HPC recommending that the City Council adopt the amended guidelines for the Rosemount-McIver Historic District and asked them to read it. It was noted that the board would need to make another motion to recommend that Council amend the guidelines. Commissioner Philip Yarborough moved that we approve the resolution that is being presented tonight for the Rosemount-McIver Guidelines and recommend it to City Council; seconded by Commissioner Ginger Hubner.

Chair Nestor said that he would like to be at that meeting. Everyone can attend.

Staff Whitmore shared that she received two phone calls stating they had been told that no parking is going to be allowed on any of the streets in the Historic district. Staff noted that was not correct. She said that she told them that so long as there is no sign, preventing parking; one could park on the streets.

**New Business:**

- a. Staff provided updates on minor and major approved COA's. (See list included by reference).
- b. Staff Whitmore shared with the commissioners that KaSandre Foushee owns the house located at 400 N. Gulf Street and the owner told staff that the tree in the front yard was dangerous it was leaning and a few limbs fell off the tree and she could not grow grass under the tree. Staff Whitmore conducted a site visit and in her opinion thought the tree was healthy. However, staff Whitmore approved the removal of the tree at staff level; for she did not want to be responsible if the tree did fall and cause damage or hurt someone. All issued COA's have a notice at the bottom of the placard that staff approved COA's may be called up for review by the Commission. A photo of the tree was shared by Chairman David Nestor and the commission did not take any issue with staff approving the COA as Minor Work.

**Announcements:**

Staff Whitmore had several announcements: Holiday Open House is Sunday, November 1<sup>st</sup> from 12:00 pm to 6:00 pm. The Brush and Palette Show is October 24<sup>th</sup> thru October 31<sup>st</sup>. The Abundant Dinner for the Artist Colony is November 1<sup>st</sup> from 1 to 4 pm. The cost is \$15.00. It includes your choice of pottery soup bowl to take home along with your lunch. Commissioner Sakurada asked Attorney Susan Patterson if they were still looking at changing the wording of the HPC motions. She stated yes. At this time it hasn't been determined. Chair Nestor mentioned that on the COA application it did say go out and look as an individual and see what is going on at the site. He said they had spoken about that in the past. Attorney Patterson said the question she would ask is, if a Commissioner came in with an already formed opinion and then was asked; could you make your decision based solely on the evidence being presented at this hearing tonight? If you can't, then you can't vote and you will have to recuse yourself. Staff and owner provide photographs and data at the meeting which should be information on which the Commissioners make a recommendation. The burden of the proof is on the owner to prove this case.

Chair Nestor said that he was pleased to see drainage being placed at the bump-outs downtown. Staff Whitmore shared during the construction; the brick wall at Buck Harris's was damaged and had to be redone. Trees going in will be two to three inches in caliper and seven to ten feet tall.

Chair Nestor called for Adjournment. Commission Ginger Hubner moved to adjourn; seconded by Commissioner Brian Mitchell and the motion passed unanimously. The meeting adjourned at 7:45 pm.

Adopted this \_\_\_\_ day of \_\_\_\_\_ 2015

Respectfully submitted:

\_\_\_\_\_  
Chair, David Nestor

Attest: \_\_\_\_\_  
Staff: Anne Sears