

Minutes of the Regular Meeting of the
Sanford Historic Preservation Commission
West End Conference Room
7:00 PM Monday, January 27, 2014
Sanford Municipal Building

Roll Call:

Commissioners Present: David Nestor, Ash Worboys, Cheryl Myers & John Sheuring

Commissioners Absent: Carla G Thomann, Christy Crouch, and Jonah Godfrey

Staff Present: Liz Whitmore, Anne Sears, Susan Patterson, City Attorney

Government Official Present: Sam Gaskins

Guests Present: Scott Myers

Approval of the Agenda for January 27, 2014

Chair Nestor called the meeting to order. It was determined that an Organization meeting needed to be done first to appoint the Clerk. Commissioner Cheryl Myers made a motion to appoint Anne Sears to serve as clerk; seconded by Ash Worboys and it passed unanimously. Staff Whitmore noted that when the board has quasiduaral hearing, David Montgomery will serve as clerk to the board. Staff Anne Sears called the roll and a quorum was determined. Chair Nestor asked for approval of the agenda. Commissioner Worboys move to approve the agenda with the amendment to use the language appoint rather than elect; seconded by Commissioner Myers and the motion passed unanimously.

Approval of the October 21, 2013 Minutes

Chair Nestor entertained a motion to approve the October 21, 2013 minutes; Commissioner John Sheuring moved to approve the minutes; seconded by Commissioner Ash Worboys and the motion passed unanimously.

Staff Whitmore said that she received an e-mail today from Christy Crouch stating she plans to resign. Mrs. Crouch will send Staff Whitmore a formal resignation letter.

Public Comment: N/A

OLD BUSINESS:

1. a. Staff Whitmore provided a nine page parking survey for Rosemount-McIver in the National Register district. The survey included addresses; guess estimate of cars that could be parked there and types of pavement. She also provided photographs and gave a brief description of the

types of driveways and noted if there were any issues with the existing materials or paving. (Reference handout materials.)

It was decided by the board that the parking issues should not be included in the guidelines; but could be drafted into an ordinance. City Attorney Susan Patterson asked staff Whitmore if she could provide a draft ordinance of what is and what is not allowed and e-mail it to her to take a look at it. Council would have to approve it. Staff Whitmore said she would finalize introduction, re-number pages and do a general clean-up of the Guidelines; but they may not be ready at the next meeting.

b. 140 N. Steele Street Mural is complete and looks great.

Katie Hancock still plans to do the mural at 115 Moore Street across from Wenger's. She has put it on hold due to a sickness in her family.

Main Street Matters update. Everything is almost done; Scott Nurkin does have to come back and finishing painting the trim at Nunnery's Shoe Store. Joe Delevicchio will be awarded a grant by DSI if he meets the criteria they provided to him. Mr. Narrato is still under contract to paint until the end of February.

6. **NEW BUSINESS:**

- a. Staff Whitmore noted she has sent out e-mails about Sanford Arts and Vine Festival for anyone that is interested in volunteering. The date is May 3rd and May 4th.
- b. Staff asked members if they would like to change the meeting time. The members said no to leave the time set at 7:00 pm.
- c. Staff asked the board to change the next meeting to February 17th.
Everyone was in agreement.
- d. COA's – Staff provided updates on minor approved COAs (include by reference).

ADJOURNMENT:

Chair David Nestor asked for adjournment: Commissioner John Sheuring made a motion to adjourn; seconded by Commissioner Cheryl Myers, the motion passed unanimously. The meeting adjourned at 8:10 PM.

Adopted this 27th day of January, 2014.

Respectfully submitted,



Chair, David Nestor

ATTEST: 

Liz Whitmore, Planner II