

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD HISTORIC PRESERVATION COMMISSION
WEST END CONFERENCE ROOM
7:00 PM, MONDAY, JULY 22, 2013
SANFORD MUNICIPAL BUILDING**

In accordance with General Statutes the Public Hearing was advertised, once a week for two successive calendar weeks prior to the meeting date.

Roll Call:

Commissioners Present: Cheryl Myers, Carla G Thomann, John Sheuring, Christy Crouch, & Jonah Godfrey

Commissioners Absent: David Nestor, and Ash Worboys

Staff Present: Susan Patterson, City Attorney
Liz Whitmore, Staff
Bruno Pursche, Board Clerk

Government Official Present: None

ORGANIZATIONAL MEETING

Vice-chair Myers convened the organizational meeting of the Sanford Historic Preservation Commission for the purpose of electing officers. Commissioner Sheuring nominated David Nestor for chairman; seconded by Commissioner Crouch. There being no other nominations the nominations were closed; Commissioner Nestor was elected by unanimous vote. Commissioner Sheuring nominated Cheryl Myers as Vice-chair; there being no other nominations the nominations were closed; Commissioner Myers was elected by unanimous vote. Vice-chair Myers nominated to elect Bruno Pursche as Board Clerk; seconded by Commissioner Sheuring. Bruno Pursche was elected by unanimous vote.

APPROVAL OF THE AGENDA FOR JULY 22, 2013

Vice-chair Myers called the meeting to order. Board Clerk, Bruno Pursche called the roll. Vice-chair Myers asked for approval of the revised agenda. Commissioner Sheuring moved to approve the revised agenda. Seconded by Commissioner Crouch, the motion passed unanimously.

APPROVAL OF THE JUNE 24, 2013 MINUTES

Vice-chair Myers entertained a motion to approve the June, 2013 minutes as corrected by Attorney Patterson; Commissioner Sheuring moved to approve the minutes as revised and seconded by Commissioner Godfrey and passed unanimously

There was no Public Comment.

6. OLD BUSINESS:

a. Rosemount McIver Park Historic District guidelines Final Draft

1. Matrix – pages 1 – 6 (Cheryl Myers)

Vice-chair Myers reduced the Matrix to just one page from the original six. She further wanted to discuss adding again the color change for item 22 (Painting – siding or trim (different color)) of the Matrix but she could not remember why. Ms. Whitmore stated that using the same color would make it a routine but changing the color would make it a minor. Ms. Whitmore addressed items 11 & 12; item 11 was deleted and placed in Reserve. Item 12 was changed to read, ‘Landscape – installation of hedges, screen plantings, shrubbery and trees; and would still be a minor.’ Item 14 Landscape – railroad tie or landscape timber removal changed from routine to a minor work. Ms. Whitmore addressed item 16 Landscape – vegetable/flower gardens of the Matrix and removed ‘shrubbery and trees.’ Item 30 Siding-removal of vinyl when original is to be repaired and repainted was changed from major work to minor work. Item 31 Roof Shingles, Porch Flooring, etc. – repair of, changed to repair or replace. Item 39 Window Glass - replacement, changed to replacement / repair.

3. Parking

Commissioner Sheuring moved to table item 6 a. 3. Parking to the next meeting; seconded by Commissioner Godfrey and passed unanimously.

7. NEW BUSINESS:

a. Staff update

1. 2013/2014 meeting schedule

Ms. Whitmore, staff, discussed the meeting schedule for FY 14 (included by reference). November and December dates to be discussed at next meeting.

2. Paint What Matters

Ms. Whitmore, staff, announced that Sanford had won the Benjamin Moore Paint What Matters contest. Mr. Montgomery, Director Downtown Sanford Inc., and the Benjamin Moore representative will examine the downtown area for different painting projects which can be undertaken as a result of the contest. The guidelines for historic downtown may need to be massaged for this project to come to pass. The Historic Commission and Appearance Commission will be involved in this project. A question was posed about painting brick, at this time DSI has no clue. There was a discussion as to the different items which could be painted. Ms. Whitmore, staff, stated that one mural will be done by Shirley Patterson on Steele Street. Commissioner Sheuring voiced his concern as to what was going to be painted and questioned the murals which had previously been shown to the commission as to whether or not this is what is going to be painted. Ms. Whitmore, staff, explained that any murals to be painted, the artist would have to submit a drawing for review of the mural they want to paint.

3. Budget Approvals

Ms. Whitmore, staff, briefed the Commission on the approval for funding of the 'On Cell Telephone Tour' of historic sites previously discussed. There are two sites: one of the old City Hall and one of the Coca Cola building; we can add as many sites as we want with photographs. You'll be able to call and see description, location of the historic sites and do a survey on-line. It would be beneficial to add all the landmarks and pivotal buildings first and then expand from there. Ms. Whitmore was asked to have a presentation regarding this at the next meeting.

4. COA's

Staff provided updates on minor approved COA's (included by reference).

The Well Centered signs are up.

National Night Out in Rosemount/McIver will be located on Green Street, Tuesday, August 6, 2013 from 6PM – 9PM.

ADJOURNMENT:

Commissioner Sheuring made a motion to adjourn. Seconded by Commissioner Godfrey, the motion passed unanimously. The meeting adjourned at 8:20 PM.

Adopted this _____ day of _____

Respectfully submitted,

Chair, David Nestor

ATTEST: _____
Clerk, Bruno Pursche