

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD HISTORIC PRESERVATION COMMISSION
WEST END CONFERENCE ROOM
7:00 PM, MONDAY DECEMBER 17, 2012
SANFORD MUNICIPAL BUILDING**

Roll Call:

Commissioners Present: David Nestor, John Lipscomb, Ash Worboys, John Sheuring,
Carla Thomann & Cheryl Myers

Commissioners Absent: None

Staff Present: Liz Whitmore, Staff
Bruno Pursche, Board Clerk

Government Official Present: None

APPROVAL OF THE AGENDA FOR DECEMBER 17, 2012

Vice-chair David Nestor called the meeting to order. Board Clerk, Bruno Pursche called the roll. Vice-chair Nestor asked for approval of the agenda, Commissioner Sheuring moved to approve the agenda. Seconded by Commissioner Worboys, the motion passed unanimously.

APPROVAL OF MINUTES FOR NOVEMBER , 2012

Vice-chair Nestor entertained a motion to approve the November, 2012 minutes; Commissioner Myers moved and seconded by Commissioner Sheuring and passed unanimously.

Ms. Whitmore, staff, informed the Historic Preservation Commission that Commissioner Gurwitch had resigned.

There was no Public Comment.

OLD BUSINESS:

5a. Rosemont McIver Park Historic District Guidelines Final Draft

Item 1. Review pages 47-54:

C8. Fenestration

Page 47

Deleted paragraph 5 of the introduction

Paragraph 6 of the introduction **deleted the last line** "Only wood shutters are acceptable in historic districts.

Page 48

Deleted paragraph 7 of the introduction

Guidelines

Page 49

Paragraph C8-3 replaced “shall” with “should” in both sentences

Paragraph C8-4 deleted “unless their size, scale and appearance accurately resemble historic windows”

Paragraph C8-5 changed to read “Existing vinyl windows should be replaced per historic guidelines.”

Paragraph C8-7 changed to read “Doors with snap-in grids and sliding glass doors are not appropriate.”

Page 50

Paragraph C8-10 replaced “be made of wood and should match” with the word “compliment”

Deleted “Metal or vinyl shutters should not be used.”

Paragraph C8-13 replaced “match” with the word “compliment”

C9. Storm Windows and Doors

Deleted the third sentence of the introduction “If screens or storm windows with aluminum frames are used, the frames should be painted or have a baked enamel finish compatible with the colors of the house.”

Guidelines

Paragraph C9-1 was deleted

Paragraph C9-2 changed to read “Storm windows and doors should blend with the building rather than appear to be tacked on. The shape and general appearance should complement the existing window or door.

Paragraph C9-4 was deleted

Paragraph C9-2 became C9-1 and paragraph C9-3 became C9-2

Page 51

C10 Awnings

Paragraph 2 of the introduction, deleted line 2 and 3

Paragraph C10-1 added the word ‘metal’ to read “Awnings should be wood, metal, canvas or synthetic fabric.”

C11 Porches, Patios and Steps

Deleted paragraph 3 of the introduction

Page 52

Paragraph 4 of the introduction, **deleted line 2**

Deleted Paragraph 5 of the introduction

Guidelines

Paragraph C11-2 replaced the word “match” with the word “complement” and deleted line 2

Paragraph C11-3 changed to read “Porch restorations that involve the placement of missing details such as steps, brackets, or balustrades should be based on historical documentation. Adding details to porches to create a false historic appearance is not appropriate.

Paragraph C11-5 deleted line 2

Page 53

Paragraph C11-6 deleted line 2

Paragraph C11-8 deleted “, or the design and dimensions matched”

Paragraph C11-9 was deleted

Paragraph C11-10 replaced the word “never” with the word “not”

Paragraph C11-11 was deleted

Paragraph C11-10 became C11-9

Vice-chair Nestor recommended that the board review pages 54 (C12 Exterior Colors) through (D7-11) on the top of page 63 for the next meeting on January 28, 2013.

5b. Local Landmark Plaque – Language

Ms. Whitmore, Staff, explained the distinction of the language on the National Register plaque and the Local Landmark plaque. She explained the importance of a house designated a local landmark, compared to a house on the National Register. We do not want the local landmark to be confused with the national landmark. Commissioner Worboys questioned whether we were trying to accommodate a particular individual; it was explained that a design for the plaque is done, and if each property owner wanted a different layout; it would cost more and that is why we want an approved template. Commissioner Myers stated what she would like to see is (Local Landmark, date of approval, name of structure, date built and Sanford, NC) spaced appropriately on the plaque. There was a general agreement by the Commissioners and Ms. Whitmore, staff, wanted the commission to vote on this matter.

Commissioner moved to approve the Local Landmark Plaque as discussed and as shown to the members by the board clerk (plaque with corrections included by reference). Seconded by Commissioner Sheuring and passed unanimously.

Ms. Whitmore addressed the Historic Preservation newsletter which was provided each

Commissioner.

6. NEW BUSINESS:

- a. Staff provided updates on minor approved COA's (see list included by reference).
- b. Staff provided the 2013 meeting schedule for Historic Preservation (included by reference).

ADJOURNMENT:

Commissioner Lipscomb made a motion to adjourn. Seconded by Commissioner Worboys, the motion passed unanimously. The meeting adjourned at 8:15 PM.

Adopted this _____ day of _____

Respectfully submitted,

Vice Chair, David Nestor

ATTEST: _____
Clerk, Bruno Pursche