

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD HISTORIC PRESERVATION COMMISSION
WEST END CONFERENCE ROOM
7:00 PM, MONDAY SEPTEMBER 24, 2012
SANFORD MUNICIPAL BUILDING**

Roll Call:

Commissioners Present: David Nestor, Ash Worboys, Carla G Thomann, John Sheuring, & John Lipscomb

Commissioners Absent: Shannon Gurwitch & Cheryl Myers

Staff Present: Susan Patterson, City Attorney

Liz Whitmore, Staff
Bruno Pursche, Board Clerk

Government Official Present: Councilman Sam Gaskins

APPROVAL OF THE AGENDA FOR SEPTEMBER 24, 2012

Vice-Chair David Nestor called the meeting to order. Board Clerk, Bruno Pursche called the roll. Vice-Chair Nestor asked for approval of the agenda. Commissioner Sheuring moved to approve the agenda. Seconded by Commissioner Thomann, the motion passed unanimously.

APPROVAL OF MINUTES FOR JULY 23, 2012 & AUGUST 27, 2012

Vice-Chair Nestor entertained a motion to approve the July, 2012 minutes; Commissioner Sheuring moved and seconded by Commissioner Worboys and passed unanimously. Vice-Chair Nestor entertained a motion to approve the August, 2012 minutes; Commissioner Sheuring moved and seconded by Commissioner Lipscomb and passed unanimously.

There was no Public Comment.

OLD BUSINESS:

5a. Rosemont McIver Park Historic District Guidelines Final Draft (Review pages 22-37)

Page 22 changed Roman numeral "IV" to "V" no other changes were noted.

Ms. Whitmore questioned the wording in paragraph 2 of page 22; Commission Nestor responded, it was done in such a way to give the commission latitude (wiggle room) in their decision making process. Paragraph 3 page 22 is only an explanation instead of a directive. Attorney Patterson addressed that this first part of pages 22 and 23 is educational in nature; Commissioner Nestor stated it was not only educational for the citizens but also for the board members. Property owners maintain right of way between the curbing and their properties.

There was no change to page 23, but it was determined to reexamine **B1. Public Right of Way once engineering and other staff has looked at this.**

Page 24

Deleted the paragraph which discusses tree permits. It was suggested that sub-paragraphs be renumbered and reformatted.

Under 'Guidelines':

Page 24

Paragraph B1-1 added "It is preferable that" and deleted, 'Existing landscape features such as parks, trees, columns, walkways, curbs, and fountains should be retained and maintained.'

Paragraph B1-4 replaced the word "appropriate" with "preferred."

Paragraph B1-6 replaced the word "appropriate" with "preferred" and deleted "and should not be surfaced with gravel, concrete, or any other permanent material unless documented as historically accurate."

Paragraph B1-8 replaced the words "not appropriate" with "preferred not" and deleted the last sentence, "No Poles or related equipment should be added to the public right-of-way unless there is no other way of meeting established safety and code standards."

Page 25

Deleted B1-10 "It is appropriate that playground equipment in public areas be compatible in style, size and materials with the character of the neighborhood."

Paragraph B1-11 was changed to **B1-10**, after discussion among the commissioners, legal, and staff, this paragraph was deleted; "It is appropriate to emphasize the entrances to the historic district with appropriate landscaping and signage."

Page 25

B2. Landscaping and Trees (Private Residence) deleted the last sentence of the second paragraph, "Many streets were lined with trees to make pedestrian travel more pleasant in the summer."

Under Guidelines page 25

Paragraph B2-2 deleted the word 'new' to read: "It is appropriate to preserve, protect and retain historic ground-cover materials, such as brick or granite pavers. If replacement is necessary, use materials that match or blend with original material in color, texture and, pattern and composition."

Paragraph B2-3 was addressed by Ms. Whitmore as to what is considered front yard; the problem with a corner lot was addressed by the board regarding gazebos and playground equipment and using vegetation to screen the area. "See Appendices V" was added.

Page 26

Paragraph B2-4 continuation deleted the last sentence, "Historic playground equipment should be maintained."

Paragraph B2-6 the word 'structural' was deleted to read; "It is appropriate that mature, healthy trees should remain intact and undisturbed on a site, unless they are causing the deterioration of a building, accessory buildings, appurtenant features or creating a safety hazard. The remainder of this **paragraph B2-6** was deleted (see corrected guidelines, included by reference).

Paragraph B2-7 was rewritten to read, "Trees which are dead or diseased should be replaced with an appropriate type tree. Evaluation of the tree's condition must be made by an arborist, landscape architect, or designated city or county resource.

Paragraph B2-8 added the word 'so' to read; "Tree removal shall be completed in a manner so that the affected area seems original to the landscape."

Paragraph B2-10 was deleted except for last line; "Landscape timbers, cinder blocks, railroad ties or telephone poles & masts are not allowed in the construction of raised planting beds."

Page 27

Paragraph B2-11 will be discussed at the next meeting; there was a general consensus that no one likes parking in the front yard or landscaped areas. More information and research is necessary to make a proper decision on wording regarding prohibited parking in the front, side yard or other landscaped areas easily viewed by the public unless it is a designated parking lot.

Pages 27 through 37 will be reviewed at the next meeting in October.

5b. Local Landmark Plaques

Ms. Whitmore, staff, presented the information regarding plaques for local landmark designation; Mr. Roethlisberger is the first private residence in the City of Sanford with this designation. There are three samples submitted for the board's consideration of a round six inch plaque which would be placed on the designated homes by the owner. A rectangular landmark plaque was placed on the Wilrik Hotel building. Some board members would like to incorporate the round plaque inset in a square or rectangular backing. Most liked the Historic Landmark circa 0000 with the Sanford corporate logo. It was also brought up whether the copy right of the City seal could be used. It was determined that more information is required before a decision can be made.

John Sheuring moved to table the local landmark plaque to the October 2012 meeting with additional research; seconded by Carla Thomann and passed unanimously.

NEW BUSINESS:

Staff provided updates on minor approved COA's (see list included by reference).

ADJOURNMENT:

Commissioner Sheuring made a motion to adjourn. Seconded by Commissioner Worboys, the motion passed unanimously. The meeting adjourned at 8:45 PM.

Adopted this _____ day of _____

Respectfully submitted,

Chair, Shannon Gurwitch

ATTEST: _____
Clerk, Bruno Pursche