



# Sanford Fire Department

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## Inspection Checklist

### GENERAL PRECAUTIONS:

- 1. Attic/basement/closets/garage/furnace room & heaters clear of trash & combustible materials.
- 2. Clearance from ignition sources & combustible materials maintained.

### EMERGENCY PLANNING:

- 3. Approved evacuation plan posted.
- 4. Evidence of monthly fire drills posted.
- 5. Record of employee training in fire prevention/evacuation & annual fire safety training on site.

### FIRE SERVICE FEATURES:

- 6. Street Number posted. (Contrasting color to building & height 4" or more.)
- 7. Unobstructed fire apparatus road. (Width of 20' & vertical clearance of not less than 13'6").
- 8. Hydrants/Fire Department connections/control valves clear of obstructions by 3'.

### BUILDING SERVICES AND SYSTEMS:

- 9. Approved heating system, listed. (No fuel burning or portable electric space heaters.)
- 10. Emergency lighting/exit lights in good operating order.
- 11. Electrical panels clear of storage. (Minimum 30")
- 12. Wiring/fixtures in good condition. (Extension cords not suitable for permanent wiring.)
- 13. Type I hood system over all domestic cooking appliances that produce grease laden vapors.

### FIRE RESISTANCE RATED CONSTRUCTION:

- 14. Required fire resistant rating maintained. (Walls, partitions, floors)
- 15. Door-hold open devices/automatic door closures operating properly.

**INTERIOR DECORATIONS & FURNISHINGS:**

- 16. No storage of clothing/personal effects in corridors & lobbies.
- 17. Maximum 10% of decorative materials covering walls. Does not apply to artwork & teaching material in classroom. Nothing suspended from ceiling.
- 18. 20% maximum coverage for artwork & teaching material located on corridor walls.
- 19. Exits free of obstructions.

**FIRE PROTECTION:**

- 20. Sprinkler system maintained with annual test reports provided.
- 21. Smoke detector/fire alarm system maintained with annual test reports provided.
- 22. Approved extinguishers mounted properly & in good working order.
- 23. Cooking suppression systems & hood exhaust properly maintained.
- 24. Protective guards (such as screens) on fuel burning furnaces or fireplaces provided.

**MEANS OF EGRESS:**

- 25. All exits & their access (i.e. Aisles & Corridors) free of obstructions
- 26. All locking devices on exit doors are of an approved type.
- 27. Yards & fencing to allow unobstructed exit to exterior of site.