

MINUTES OF SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF SANFORD
SANFORD, NORTH CAROLINA

The City Council met at the Sanford Municipal Center, 225 E. Weatherspoon Street, on Tuesday, February 25, 2015, at 7 P.M., in the Council Chambers. The following people were present:

Mayor T. Chet Mann
Council Member Byron Buckels
Council Member Jimmy Haire
Council Member Rebecca Wyhof
City Attorney Susan Patterson

Mayor Pro Tem James Williams
Council Member Sam Gaskins
Council Member Norman Charles Post, III
City Manager Hal Hegwer
City Clerk Bonnie Davis

Absent:
Council Member Charles Taylor

Mayor Mann called the meeting to order. Mayor Pro Tem James Williams delivered the invocation. The Pledge of Allegiance was recited.

PUBLIC COMMENT

No citizens requested to speak.

APPROVAL OF AGENDA

Council Member Gaskins made the motion to approve the agenda. Seconded by Council Member Haire, the motion carried unanimously.

CONSENT AGENDA

Approval of City Council Work Session Minutes Dated January 20, 2015 - (Filed in Minute Book 83)

Approval of City Council Meeting Minutes Dated January 20, 2015 – (Filed in Minute Book 83)

Approval of Joint Interlocal Committee Meeting Minutes Dated January 28, 2015 – (Filed in Minute Book 83)

Approval of Strategic Asset Value Meeting Minutes Dated January 30, 2015 – (Filed in Minute Book 83)

Approval of Law and Finance Committee Meeting Minutes Dated February 11, 2015 – (Filed in Vault)

Approval of Resolution to Temporarily Close a Portion of Chatham Street and a Portion of the Chatham Street Parking Lot in Support of a Fundraising Event to Benefit the North Carolina Canine Emergency Response Team – (Exhibit A)

Approval of Reimbursement Resolution – Streetscape Capital Project – (Exhibit B)

Approval of Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2014-2015 – (Exhibit C)

Approval of Capital Project Ordinance Amendment – Streetscape – (Exhibit D)

Approval of Ordinance Directing the Code Enforcement Officer to Remove or Demolish the Property Herein Described as Unfit for Human Habitation and Directing that a Notice Be Placed Thereon that the Same May Not be Occupied (1005 Goldsboro Avenue) and Award to EdiSons Inc. Grading Contractors of 303 Beal Drive, Sanford, North Carolina, the Amount of \$3,375 for Demolition of Structure, Removal of Debris and Grading and Seeding. – (Exhibit E)

Approval of Ordinance Directing the Code Enforcement Officer to Remove or Demolish the Property Herein Described as Unfit for Human Habitation and Directing that a Notice Be Placed Thereon that the Same May Not be Occupied (1004 S. Third Street) and Award to EdiSons Inc. Grading Contractors of 303 Beal Drive, Sanford, North Carolina, the Amount of \$2,095 for Demolition of Structure, Removal of Debris and Grading and Seeding. – (Exhibit F)

Approval of Renewal of Deer Urban Archery Season – (Exhibit G)

Approval of Award of Bid for Downtown Streetscape Construction Project – (Exhibit H)

Approval of Award of Bid for Jonesboro Streetscape Construction Project – (Exhibit I)

Approval of Award of Bid for Sidewalk Construction Project – (Exhibit J)

Approval of an Additional Customer Service Representative Position for Time Period of February 20, 2015 through March 31, 2015 (Exhibit K) and Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2014-2015 – (Exhibit L)

Council Member Gaskins made the motion to approve the consent agenda. Seconded by Council Member Haire, the motion carried unanimously.

INSTALLMENT PURCHASE FINANCING UPDATE

Financial Services Director Beth Kelly updated Council on the installment purchase financing. She stated that they sent out and received bids back from three different financial institutions. They were First Tennessee, Capital Bank and First Citizens Bank. She will recommend at the March 17 Council meeting to approve financing with First Citizens Bank. First Citizens Bank came in at a 2.49 percent interest rate; would not require real property to be purchased; and a lower closing cost of \$2,000. First Tennessee had the same interest rate but their closing costs were \$3,500 and they were going to require that we purchase real property; Capital Bank would require purchase of real property and their interest rate was 3.05 percent. First Citizens Bank had the lowest cash outflow to the City and we would not be required to purchase real property.

REGULAR AGENDA

Consider Contract for Professional Services with Mission Critical Partners, Inc. for Staffing Analysis of City Dispatch Center – (Exhibit M)

City Manager Hal Hegwer advised that back in 1999, the City added an additional telecommunicator to our E911 Center and that gave us a total of three positions; those three positions work 24 hours a day/seven days a week and we have four shifts. We have not added any additional staff since 1999. In 1999, Lee County's population was about 49,000; today, it is about 60,200.

During that time, the call volume has increased from 35,000 to about 45,000 calls for service. Also, we are now offering text messaging for E911, so we felt it was imperative to do a staffing analysis. We sent out RFQs and received three proposals. A group of our staff evaluated each proposal. Staff selected Mission Critical Partners and we would like to enter into a contract for the company to evaluate our staffing needs in our dispatch center and come back with recommendations in the future. The cost of the analysis is not to exceed \$11,300.

Communications Supervisor Pat Garner stated that the text messaging is a new idea and in the future what the State is looking for with the E911 Board nationwide, is not only texting E911 but also live video to E911, pictures sent to E911. The infrastructure is not in place with that yet, but it will eventually come.

Council Member Gaskins made the motion to approve the contract to Mission Critical Partners, Inc. for the staffing analysis. Seconded by Mayor Pro Tem Williams, the motion carried unanimously.

Consider Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2014-2015 – (Exhibit N)

City Manager Hegwer explained that this ordinance amends the budget to appropriate \$11,300 from Fund Balance to the Police E911 Budget for the staffing analysis.

Council Member Wyhof made the motion to adopt the Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2014-2015. Seconded by Council Member Post, the motion carried unanimously.

OTHER BUSINESS

Council Member Gaskins praised the City for the great job of cleaning the streets during the winter weather.

Council Member Wyhof echoed Mr. Gaskin's comments and extended appreciation to the hard work of all the City officials and to stay safe during the winter weather.

Mayor Mann stated that he has received several good comments from the citizens last week - praising the work of an officer responding to a call and to the Street crews and Public Works staff for doing a great job cleaning the streets.

ALL EXHIBITS CONTAINED HEREIN ARE HEREBY INCORPORATED BY REFERENCE AND MADE A PART OF THESE MINUTES.

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ADJOURNMENT

Council Member Wyhof made the motion to adjourn the meeting; seconded by Council Member Post, the motion carried unanimously.

Respectfully Submitted,

T. CHET MANN, MAYOR

ATTEST:

BONNIE DAVIS, CITY CLERK