

MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF SANFORD
SANFORD, NORTH CAROLINA

The City Council met at the Sanford Municipal Center, 225 E. Weatherspoon Street, on Tuesday, August 6, 2013, at 1 P.M., in the Council Chambers. The following people were present:

Mayor Cornelia Olive	Council Member Charles Taylor
Mayor Pro Tem Sam Gaskins	Council Member L. I. (Poly) Cohen
Council Member Jimmy Haire (arrived at 1:10 P.M.)	
Council Member Walter H. McNeil, Jr.	Council Member Rebecca Wyhof
Council Member James Williams	City Clerk Bonnie D. White
City Manager Hal Hegwer	
City Attorney Susan Patterson	

Mayor Cornelia Olive called the meeting to order. A moment of silence was observed. The Pledge of Allegiance was recited.

PUBLIC COMMENT - (Exhibit A)

Pam Gordon, residing at 1609 Columbine Road, spoke on behalf of the Sanford Area Board of Realtors. She reported that the issue of the picnic tables and the distractions that have prevented citizens and visitors from being able to use Depot Park to its fullest potential have improved. She thanked the council members for their assistance in resolving this issue. Ms. Gordon said that she hopes to appear before Council each month to present positive ideas and comments on how to make Sanford and Broadway more appealing to encourage potential businesses and residents to locate in this area.

Ken Laughinghouse, residing at 305 Hawkins Avenue, spoke on behalf of the Appearance Commission. He commented that the adoption of the Tree Ordinance would make Sanford a member of Tree City USA. Mr. Laughinghouse, on behalf of the Appearance Committee, thanked Mayor Olive, Council Member Wyhof, Liz Whitmore, and Carl Anglin for their participation and donations during Arbor Day.

Keith Clark, residing at 212 Acorn Drive, spoke to Council and said that the structure located at 130 Wicker Street was available and suggested an opportunity to use this structure to relocate several departments in the building - the Community Development Department, Grants, GIS, DSI, and Lee County Environmental Inspectors. He said that this could be a one-stop facility and that this facility would bring people to Downtown Sanford every day, and would be an improvement for Downtown Sanford. He said that there was parking behind this structure. He said that the initial cost would be \$375,000. He asked Council to explore this option before they proceed with approving the existing agreement.

Mr. Clark gave each Council Member an envelope containing a question concerning the Bond Referendum, and asked that the questions be answered for the general public. He commented that the early voting process would begin in sixteen days, and that when he spoke with the general public, most people were not aware that there was an election. Mr. Clark said that he

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would be preparing a secure website, www.askaboutthebonds.com, where the public could direct questions to the Council.

APPROVAL OF AGENDA

Council Member Walter McNeil, Jr. made the motion to approve the agenda. Seconded by Council Member Poly Cohen, the motion carried unanimously.

CONSENT AGENDA

Approval of Closed Session Minutes Dated June 1, 2011 – (Filed in Vault)

Approval of Closed Session Minutes Dated November 1, 2011 – (Item 1) – (Filed in Vault)

Approval of Closed Session Minutes Dated February 1, 2012 – (Item 1) – (Filed in Vault)

Approval of Closed Session Minutes Dated September 26, 2012 – (Filed in Vault)

Approval of Closed Session Minutes Dated October 31, 2012 – (Item 1) – (Filed in Vault)

Approval of Closed Session Minutes Dated October 31, 2012 – (Item 2) – (Filed in Vault)

Approval of Closed Session Minutes Dated December 18, 2012 – (Item 1) – (Filed in Vault)

Approval of Closed Session Minutes Dated December 18, 2012 – (Item 2) - (Filed in Vault)

Approval of Closed Session Minutes Dated March 13, 2013 - (Filed in Book Vault)

Approval of Special City Council Meeting Minutes Dated July 29, 2013 – (Filed in Minute Book 80)

Approval of Grant Project Ordinance Amendment – Sanford Farmers Site Infrastructure Cloverleaf Cold Storage – (Exhibit B)

Approval of Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2013-2014 – (Youth Council) - (Exhibit C)

Approval of Amendment to Annual Audit Contract – (Exhibit D)

Approval of Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2013-2014 – (Amendment to Audit Contract) - (Exhibit E)

Approval of Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2013-2014 – (Reappropriation of Funds) - (Exhibit F)

Approval of Early Retirement and Incentive Program – Revised Ordinance Amending the Annual Operating Budget of the City of Sanford FY 2013-2014 – (Exhibit G)

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Approval of Ordinance to Repeal Section 32.4 – Cutting Trees on Street From the City of Sanford Code of Ordinances – (Exhibit H)

Approval of Ordinance to Adopt City of Sanford Tree Ordinance – Section 33 – (Exhibit I)

Council Member Charles Taylor made the motion to approve the consent agenda. Seconded by Council Member Rebecca Wyhof, the motion carried unanimously.

DECISIONS ON PUBLIC HEARINGS

Application by Martin Eye Associates to rezone 0.90 acres +/- addressed as 2805 S. Horner Blvd, located in the southeastern corner of the intersection of Grimm Street and S. Horner Blvd. from Light Industrial (LI) Zoning District to General Commercial (C-2) Zoning District. The property is the same as depicted on Lee County Tax Map 9652.20 as Tax Parcel 9652-80-4891-00 Lee County Land Records. – (Exhibit J)

Assistant Community Development Director Marshall Downey explained that the Planning Board discussed this rezoning petition at its meeting on July 16, 2013 and voted unanimously to approve this petition as it appears to be reasonable and in the public interest based on the existing development of the site as a bank; the availability of public water and sewer; the existing zoning of General Commercial (C-2) on several lots within this area which also front N. Horner Boulevard; the high traffic count in the area; and the location of the subject property on a corner lot of the main commercial corridor in town. The 2020 Land Use Plan identifies this area as Highway Overlay, which is typically associated with commercial development.

- Consider Adoption of Ordinance Amending the Official Zoning Map of the City of Sanford, North Carolina – (Exhibit K)
Council Member Poly Cohen made the motion to adopt the Ordinance Amending the Official Zoning Map of the City of Sanford, North Carolina. Seconded by Mayor Pro Tem Sam Gaskins, the motion carried unanimously.

REGULAR AGENDA

Consider Appointment to Fill a Vacancy on the Planning Board - (Alternate Position – Term Expires June 30, 2016) – (Exhibit L)

Mayor Pro Tem Sam Gaskins nominated Tom Joyner to fill the alternate position on the Planning Board. There were no other nominations, and Council Member Walter McNeill made a motion to close the nominations and accept Tom Joyner by acclamation. Council Member Poly Cohen seconded the motion. The vote was unanimous for Tom Joyner to serve as an alternate on the Planning Board.

OTHER BUSINESS

Council Member James Williams encouraged everyone to enjoy National Night Out tonight.

Mayor Pro Tem Sam Gaskins congratulated Fire Chief Wayne Barber and Captain Tommy Holder for being identified as outstanding Fire Fighters in Lee County.

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Council Member Walter H. McNeil, Jr. commented that he had been approached by several people concerning the placement of flags at the intersection of Horner Boulevard and Wall Street. He said that it appeared that this was the only intersection that was missed. City Manager Hal Hegwer said that the intersection of Horner Boulevard and Wall Street was not included in the original plan. He said that he would present to Council an estimate of the cost of placing signs at this location at the next Law and Finance Committee Meeting.

City Manager Hal Hegwer commented that there are thirty-five National Night Out sights this year, and that there was a list of these sites along with the maps available on the City's website.

OTHER BUSINESS

ALL EXHIBITS CONTAINED HEREIN ARE HEREBY INCORPORATED BY REFERENCE AND MADE A PART OF THESE MINUTES.

ADJOURNMENT

Council Member Poly Cohen made the motion to adjourn. Seconded by Mayor Pro Tem Sam Gaskins, the motion carried unanimously.

Respectfully Submitted,


CORNELIA P. OLIVE, MAYOR

ATTEST:


BONNIE D. WHITE, CITY CLERK



**City of Sanford Council Members
Regular Meeting**

7:00 p.m.

Sanford Municipal Center, Council Chambers
225 E. Weatherspoon St, Sanford, NC

PUBLIC COMMENT LIST

Date of Meeting: 8/6/13

(Please read the Public Comment Policy before speaking. Comments should be limited to three minutes.)

SPEAKER	ADDRESS	TOPIC
✓ 1. Pam Gordon	1609 Columbine Rd	Depot Park
✓ 2. Ken Laughinghouse	305 Hawkins Ave	Appearance Comm.
3. Keith Clark	212 Acorn Drive	Bonds
4.		
5.		
6.		
7.		
8.		
9.		
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11.		
12.		
13.		
14.		
15.		

**Grant Project Ordinance Amendment
Sanford Farmers Site Infrastructure
Cloverleaf Cold Storage**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance number 2012-36 and 2012-50 are hereby amended:

Section 1: The project authorized is: (1) to make a performance based site infrastructure construction loan to Cloverleaf Cold Storage Company with the source of the loan being a North Carolina Rural Center grant; (2) make a direct payment toward site infrastructure improvements with the source of local funds being Cloverleaf Cold Storage Company, and (3) project application preparation and administration with Cloverleaf Cold Storage being the source of local funding.

Section 2: The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Rural Economic Development Center, and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Transfer from the following account:

Transfer to the following account:

Application Preparation and Grant Administration \$1,625

Cloverleaf Cold Storage site infrastructure \$1,625

Section 4: The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreement(s) and federal and state regulations.

Section 5: Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 6: The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 7: The Finance Officer is directed to include detailed analysis of past and future costs and revenues of this grant project in every budget submission made to this council.

Section 8: Copies of this grant project ordinance shall be furnished to the Clerk to the City Council and the Finance Officer for direction in carrying out this project.

ADOPTED this the 6th day of August, 2013.

Cornelia P. Olive, Mayor

ATTEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

**AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET
OF THE CITY OF SANFORD FY 2013-2014**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina in regular session assembled.

Section 1: The following amounts are hereby amended to ordinance 2013-28 per G. S. 159-15 for the continued operation of the City of Sanford, its government, and activities for the balance of the fiscal year 2013-2014.

**GENERAL FUND
APPROPRIATION OF FUNDS**

REVENUES			EXPENDITURES		
100045 54000	Appropriated Fund Balance	6,175	10054900 00000	Community Development	6,175
Total Appropriation		<u>\$ 6,175</u>			

Section 2. This ordinance shall be in full force and effective from and after the date of its adoption.

ADOPTED this, the 6th day of August, 2013.

Cornelia P. Olive, Mayor

TEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

2013-2014 BUDGET ORDINANCE AMENDMENT

GENERAL FUND

Appropriation of Funds - results in increasing of budget

Revenues

Appropriated Fund Balance	6,175	To appropriate fund balance for item described below
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Expenditures

Community Development	6,175	To re-appropriate youth council funds not expended at year end (\$1,605) and budget Race-to-Read program revenue received over the past two years to be used for the youth council program (\$4,570)
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Financial Services Department
P.O. Box 3729
Sanford, NC 27331-3729

(919) 775-8214
FAX: (919) 775-5084

CITY OF SANFORD

Date: July 29, 2013
To: City Council
Cc: Hal Hegwer, City Manager
From: Melissa C. Cardinali, Financial Services Director
RE: Amendment to Annual Audit Contract

As you are aware, August and September have the Financial Services department focused on the annual audit process. However, with my departure, staff will be stretched to achieve all that is required during this time.

Beth Kelly and I have discussed the situation with the audit manager. Based on these discussions, it appears the most productive option is to enlist assistance from the audit firm and expand the scope of their contract.

While the comprehensive annual financial report (CAFR) has historically been done in house, it is certainly not the only way to achieve the same result. However, it is virtually impossible to bring in temporary staff that is capable of pulling together high level reports and financial information for an entity with which they are unfamiliar.

The finance staff will still have a lot of work to accomplish. All financial statement data must be recorded and verified by city staff. Once that is done, the audit firm will pull the details together into the final report format. Beth will then be responsible for reviewing the final product prior to submission to the NC Department of State Treasurer for final approval.

This approach will move the final audit fieldwork back to the end of September and will increase the audit fee \$6,000. Additionally, it will allow finance staff to continue working with minimal interruption and provide some support to Beth Kelly during a critical time. A budget amendment is included if Council desires to move forward in this direction.

AMENDED

LGC-205 (Rev. 2012)

CONTRACT TO AUDIT ACCOUNTS

Of City of Sanford, NC
Governmental Unit

On this 26th day of July, 2013, Martin Starnes & Associates, CPAs, P.A.
Auditor

730 13th Avenue Drive SE, Hickory, NC

Mailing Address

_____ , hereinafter referred to as
the Auditor, and City Council of City of Sanford, NC, hereinafter referred
Governing Board Governmental Unit
to as the Governmental Unit, agree as follows:

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit for the period beginning July 1, 2012, and ending June 30, 2013. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate discretely presented component units, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 and the State Single Audit Implementation Act, the auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the LGC. If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners.
3. This contract contemplates an unqualified opinion being rendered. If financial statements are not prepared in accordance with generally accepted accounting principles (GAAP), or the statements fail to include all disclosures required by GAAP, please provide an explanation for that departure from GAAP in an attachment.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, July 2007 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the Local Government Commission prior to the execution of the audit contract. (See Item 22) If the audit firm received a peer review rating other than pass, the auditor shall not contract with any Local Government Units without first contacting the Secretary of the Local Government Commission for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards*, the Auditor shall provide an explanation as to why in an attachment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the SLGFD within four months of fiscal year end. Audit report is due on: October 31, 2013. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the Local Government Commission for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as the systems relate to accountability of funds, adherence to budget requirements, and adherence to law requirements. In addition, the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU 325 of the *AICPA Professional Standards*. The Auditor shall file a copy of that report with the Secretary of the Local Government Commission.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the Local Government Commission. This includes annual or special audits, agreed upon procedures related to Internal Control, bookkeeping or other assistance necessary to prepare the Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the Local Government Commission. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] The process for invoice approval has changed. All invoices for Audit work must be submitted by email in PDF format to the Secretary of the Local Government Commission for approval. The invoices must be emailed to: lgc.invoices@nctreasurer.com

Email Subject line should read "unit name – invoice. The PDF invoice marked approved with approval date will be returned by email to the Auditor for them to present to the Local Government Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this agreement, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the Local Government Commission, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards] _____

Audit \$33,000 _____

Preparation of the annual financial statements \$6,000 _____

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) auditors may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. **The 75% cap for interim invoice approval for this audit contract is \$ 29,250**

10. The auditor working with a local governmental unit that has outstanding revenue bonds will include in the notes to the audited financial statements, whether or not required by the revenue bond documents, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the Local Government Commission simultaneously with the local government's audited financial statements unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the governmental unit and all of its component units prepared in accordance with generally accepted accounting principles, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the Local Government Commission to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Unit of Government will not be billed for the pre-issuance review. The pre-issuance review must be performed prior to the completed Audit being submitted to the Local Government Commission. The pre-issuance report must accompany the audit report upon submission to the Local Government Commission.
13. The Auditor shall electronically submit the report of audit to the Local Government Commission when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the Local Government Commission, becomes a matter of public record for inspection and review in the offices of the Secretary by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the Local Government Commission. These audited financial statements are used in the preparation of Official Statements for debt offerings (the auditors' opinion is not included), by municipal bond rating services, to fulfill secondary market disclosure requirements of the Securities and Exchange Commission, and other lawful purposes of the government, without subsequent consent of the auditor. If it is determined by the Local Government Commission that corrections need to be made to the unit's financial statements they should be provided within three days of notification unless, another time frame is agreed to by the Local Government Commission.

The Local Government Commission's process for submitting contracts, audit reports and Invoices are subject to change. Auditors should use the submission process in effect at the time of submission.

In addition, if the North Carolina Office of the State Auditor designates certain programs to be audited as major programs, a turnaround document and a representation letter addressed to the State Auditor shall be submitted to the Local Government Commission.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the Local Government Commission, this agreement may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor.
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the Local Government Commission for approval. The portal address to upload your amended contract and Letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the Local Government Commission, the Governing Board, and the Auditor.

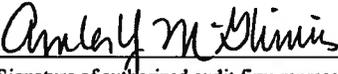
16. Whenever the Auditor uses an engagement letter with the client, Item 17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 22 of this contract. Engagement letters containing indemnification clauses will not be approved by the Local Government Commission.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. A separate contract must be executed for each component unit which is a local government and for which a separate audit report is issued.
19. The contract must be executed, pre-audited, physically signed by all parties and submitted in PDF format including unit and auditor signatures to the Secretary of the Local Government Commission. The current portal address to upload your contractual documents is http://nctreasurer.slgfd.leapfile.net Electronic signatures are not accepted at this time. **Included with this contract are instructions to submit contracts and invoices for approval as of March 5, 2012. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.**
20. The contract is not valid until it is approved by the Local Government Commission. The staff of the Local Government Commission shall notify the unit and auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the Local Government Commission.
22. All of the above paragraphs are understood and shall apply to this agreement, except the following numbered paragraphs shall be deleted: (See Item 16.)
23. **All communications regarding Audit contract requests for modification or official approvals will be sent to the email Addresses provided in the following areas.**

Audit Firm Signature:

Firm Martin Starnes & Associates, CPAs, P.A.

By Amber Y. McGhinnis, Audit Manager

(Please type or print name)



 (Signature of authorized audit firm representative)

Email Address of Audit Firm:

amcghinnis@martinstarnes.com

Date July 26, 2013

Unit Signatures:

By Cornelia P. Olive, Mayor

(Please type or print name and title)

 (Signature of Mayor/Chairperson of governing board)

Date _____

Date Governing Body Approved Audit Contract - G.S. 159-34(a)

Unit Signatures (continued):

By N/A

(Chair of Audit Committee- please type or print name)

 (Signature of Audit Committee Chairperson)

Date N/A

(If unit has no audit committee, this section should be marked "N/A.")

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

Melissa C. Cardinali, Financial Services Director

Governmental Unit Finance Officer (Please type or print name)

 (Signature)

Email Address of Finance Officer

melissa.cardinali@sanfordnc.net

Date _____

(Preaudit Certificate must be dated.)



Koonce, Wooten & Haywood, LLP
CERTIFIED PUBLIC ACCOUNTANTS

SYSTEM REVIEW REPORT

May 22, 2012

Martin, Starnes & Associates, CPAs, PA and the
Peer Review Committee, North Carolina Association
of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Martin, Starnes & Associates, CPAs, PA (the firm) in effect for the year ended December 31, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Martin, Starnes & Associates, CPAs, PA, in effect for the year ended December 31, 2011, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin, Starnes & Associates, CPAs, PA has received a peer review rating of *pass*.

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

Raleigh
4060 Barrett Drive
Post Office Box 17806
Raleigh, North Carolina 27619

919 782 9265
919 783 8937 FAX

Durham
3511 Shannon Road
Suite 100
Durham, North Carolina 27707

919 354 2584
919 489 8183 FAX

Pittsboro
10 Sanford Road
Post Office Box 1399
Pittsboro, North Carolina 27312

919 542 6000
919 542 5764 FAX

**AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET
OF THE CITY OF SANFORD FY 2013-2014**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina in regular session assembled.

Section 1: The following amounts are hereby amended to ordinance 2013-28 per G. S. 159-15 for the continued operation of the City of Sanford, its government, and activities for the balance of the fiscal year 2013-2014.

**GENERAL FUND
TRANSFER OF FUNDS**

Transfer from the Following Accounts:

Transfer to the Following Accounts:

10016650 69900	Contingency	6,000	10014410 00000	Finance	6,000
Total Appropriation		<u>\$ 6,000</u>			

Section 2. This ordinance shall be in full force and effective from and after the date of its adoption.

ADOPTED this, the 6th day of August, 2013.

Cornelia P. Olive, Mayor

ATTEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

2013-2014 BUDGET ORDINANCE AMENDMENT

GENERAL FUND

Transfer from the Following Funds - results in decreasing of budget

Contingency	6,000	To transfer contingency funds required to offset expenditures as described below
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Transfer to the Following Funds - results in increasing of budget

Finance	6,000	To budget funds for additional audit fees required
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**AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET
OF THE CITY OF SANFORD FY 2013-2014**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina in regular session assembled.

Section 1: The following amounts are hereby amended to ordinance 2013-28 per G. S. 159-15 for the continued operation of the City of Sanford, its government, and activities for the balance of the fiscal year 2013-2014.

**GENERAL FUND
APPROPRIATION OF FUNDS**

REVENUES		EXPENDITURES		
100045 54000	Appropriated Fund Balance	86,912		
		10025100 00000	Police	14,119
		10014410 00000	Finance	5,000
		10035600 00000	Street	11,815
		10035610 00000	Street Capital	39,058
		10015000 00000	Public Building	16,920
Total Appropriation		\$ 86,912		

**UTILITY FUND
APPROPRIATION OF FUNDS**

REVENUES		EXPENDITURES		
300045 54000	Retained Earnings	11,843		
		30097220 00000	PW Administration	7,643
		30098180 00000	Water Capital Improvements	4,200
Total Appropriation		\$ 11,843		

Section 2. This ordinance shall be in full force and effective from and after the date of its adoption.

ADOPTED this, the 6th day of August, 2013.

Cornelia P. Olive, Mayor

ATTEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

2013-2014 BUDGET ORDINANCE AMENDMENT

GENERAL FUND

Appropriation of Funds - results in increasing of budget

Revenues

Appropriated Fund Balance	86,912	To re-appropriate funds earmarked for expenditures that were not complete at June 30, 2013
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Expenditures

To re-appropriate funds not expended at June 30, 2013 for the following items:

Police	13,951	Purchase of ammunition and vest plates
Police	168	2010 JAG grant funds
Finance	5,000	Design of potential park project
Street	11,815	Patching repairs
Street Capital	39,058	Paving projects
Public Building	16,920	Greenway parking lot project

UTILITY FUND

Appropriation of Funds - results in increasing of budget

Revenues

Retained Earnings	11,843	To re-appropriate funds earmarked for expenditures that were not complete at June 30, 2013
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Expenditures

To re-appropriate funds not expended at June 30, 2013 for the following items:

PW Administration	7,643	Jordan Lake Partnership
Water Capital Improvements	4,200	Hydrant installation on Douglas Drive



City of Sanford
Human Resources Department

TO: Hal Hegwer, City Manager

FROM: Betty P Seawell, HR Analyst for Christy Pickens, HR Director *BPS*

DATE: August 1, 2013 @ 9:45A

SUBJECT: 2013 Voluntary Early Retirement Incentive Program (ERIP)

As of August 1, 2013 @ 9:45A, 8 employees have expressed their intent in participating in the 2013 Voluntary Early Retirement Incentive Program. Several of these employees have indicated that they do not plan to retire if the ERIP is revoked. Consequently, please find below only the job titles of the eight interested employees.

GENERAL FUND

Equipment Operator I
Police Detective Captain
Staff Assistant
Staff Assistant

UTILITY FUND

Customer Service Representative
Pretreatment Coordinator
Utilities Connections Coordinator
Waste Water Treatment Plant Superintendent

I will provide updates regarding participation as they become available. Please feel free to contact me regarding any questions.

cc: Christy Pickens

P.O. Box 3729
Sanford, NC 27331-3729



(919) 777-1110
FAX: (919) 775-8205
Email: hal.hegwer@sanfordnc.net

City of Sanford

Hal Hegwer
City Manager

MEMORANDUM

TO: Mayor and Council Members

FROM: Hal Hegwer, City Manager *H.H.*

DATE: August 1, 2013

SUBJECT: Revised Ordinance Amending the Annual Operating Budget

Please find attached a revised ordinance amending the annual operating budget for FY 2013-2014. We had one additional employee to sign up for the early retirement program on Thursday, August 1. Therefore, we had to amend the ordinance for this purpose to include the funds necessary for retirement. The position was the utilities connection coordinator.

If you have any questions, please give me a call.

Attachments

HH:bw

**AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET
OF THE CITY OF SANFORD FY 2013-2014**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina in regular session assembled.

Section 1: The following amounts are hereby amended to ordinance 2013-28 per G. S. 159-15 for the continued operation of the City of Sanford, its government, and activities for the balance of the fiscal year 2013-2014.

**GENERAL FUND
APPROPRIATION OF FUNDS**

REVENUES			EXPENDITURES	
100045 54000	Appropriated Fund Balance	59,000	10045650 00000 Solid Waste	8,000
			10025100 00000 Police	32,000
			10014200 00000 Administration	7,000
			10016650 66032 Other Post Employment Benefits	12,000
Total Appropriation		<u>\$ 59,000</u>		

**GENERAL FUND
TRANSFER OF FUNDS**

<u>Transfer from the Following Accounts:</u>			<u>Transfer to the Following Accounts:</u>	
10016650 69900	Contingency	7,700	10014250 00000 Human Resources	7,700
Total Appropriation		<u>\$ 7,700</u>		

**UTILITY FUND
APPROPRIATION OF FUNDS**

REVENUES			EXPENDITURES	
300045 54000	Retained Earnings	97,300	30094200 00000 UF Administration	11,000
			30098120 00000 WWTP	40,000
			30096650 66032 Other Post Employment Benefits	21,300
			30098090 00000 Sewer Construction & Maint.	25,000
Total Appropriation		<u>\$ 97,300</u>		

Section 2. This ordinance shall be in full force and effective from and after the date of its adoption.

ADOPTED this, the 6th day of August, 2013.

Cornelia P. Olive, Mayor

ATTEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

2013-2014 BUDGET ORDINANCE AMENDMENT

GENERAL FUND

Appropriation of Funds - results in increasing of budget

Revenues

Appropriated Fund Balance	59,000	To appropriate fund balance for items described below
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Expenditures

Solid Waste	8,000	Funds required for early retirement incentive package
Police	32,000	Funds required for early retirement incentive package
Administration	7,000	Funds required for early retirement incentive package
Other Post Employment Benefits	12,000	Funds required for early retirement incentive package

GENERAL FUND

Transfer from the Following Funds - results in decreasing of budget

Contingency	7,700	To transfer contingency funds required to offset expenditures as described below
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Transfer to the Following Funds - results in increasing of budget

Human Resources	7,700	To budget retirement celebrations
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UTILITY FUND

Appropriation of Funds - results in increasing of budget

Revenues

Retained Earnings	97,300	To appropriate retained earnings for item described below
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Expenditures

UF Administration	11,000	Funds required for early retirement incentive package
WWTP	40,000	Funds required for early retirement incentive package
Other Post Employment Benefits	21,300	Funds required for early retirement incentive package
Sewer Construction & Maint.	25,000	Funds required for early retirement incentive package

**AN ORDINANCE TO REPEAL
SECTION 32.4 – CUTTING TREES ON STREET
FROM THE CITY OF SANFORD CODE OF ORDINANCES**

BE IT ORDAINED by the City Council of the City of Sanford to repeal Section 32.4 – Cutting Trees on Street from the City of Sanford Code of Ordinances.

This ordinance shall be in full force and effect from and after the date of adoption.

Adopted this 6th day of August 2013.

Cornelia P. Olive, Mayor

ATTEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

**AN ORDINANCE TO ADOPT
CITY OF SANFORD TREE ORDINANCE - SECTION 33**

WHEREAS, the City of Sanford wishes to attain Tree City USA status; and

WHEREAS, the City of Sanford wishes to Adopt a Tree Ordinance which will help enhance the image and quality of life in Sanford through protection of its tree canopy; and

WHEREAS, the City of Sanford wishes to establish a Tree Commission under the auspices of the existing Appearance Commission.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Sanford to adopt a Tree City Ordinance that reads:

Sec. 33 – 1. Short title.

This article shall be referred to and cited as the Sanford Tree Ordinance.

Sec. 33–2. Purpose.

- A. It is the purpose of this chapter to preserve, protect and promote the health, safety and general welfare of the public, by providing for the regulation of the planting, maintenance and removal of trees located on the right-of-way of any street, roadway, easement, city park or other public areas owned or controlled by the city.
- B. It is the intent of this chapter to encourage the protection of the tree canopy of the city by providing for the removal of trees on public land when they obscure streetlights, or constitute a hazard to pedestrian or vehicular traffic or otherwise endanger the public health, safety or welfare.

Sec. 33-3. Reserved.

Sec. 33-4. Removal or Pruning of Trees.

- A. **Permit required: supervision of work.** Except as provided herein, it shall be unlawful to cut, dig up, disfigure or mar any tree or shrubbery upon the streets of the city without first obtaining from the city manager or his designee a permit to do so. Upon the issuance of a permit, any cutting shall be under the direction of the city manager or his designee and conform to ANSI A300 Standards.
- B. **Disposal of trimmings.** It shall be unlawful for any person to place or allow to be placed any tree trimmings or shrubbery trimmings on any street or sidewalk, except as provided on street right-of-way by section 28-36.
- C. **Authority of city.** The city reserves the right to prune or remove any tree on any city property, public street or right-of-way which is necessary to permit the proper maintenance or improvement of the public property, street or public utility

without the issuance of any permit. Pruning shall be done in accordance with ANSI A300 Standards.

- D. *Dead or diseased trees.*** The city may remove any dead or diseased tree from the Public Street or right-of-way without the issuance of any permit.
- E. *Private trees, plants, shrubs or vegetation which so overhang any public sidewalk or street.*** The city may remove or prune any private tree parts, plants, shrubs or vegetation which so overhang any public sidewalk or street which are growing thereon (or adjacent thereto) in such a manner as to obstruct or impair the free and full use of the sidewalk or street by the public, either directly or by obstructing traffic or vision, obstructing or shading streetlights, or obstructing the view of traffic signs or site distances
- F. *Emergencies.*** In the case of emergencies, such as windstorms, ice storms, fire or other disasters, the requirements of this chapter shall be waived so as to allow private or public work to restore order in the city to be carried out.
- G. *Exemption of Utility Companies and the North Carolina Department of Transportation.*** The provisions of this article are not applicable to and enforceable against any utility company or the North Carolina Department of Transportation from performing vegetation maintenance near and around its utility lines, roads, and related facilities; provided, however, any utility company or the North Carolina Department of Transportation performing such vegetation maintenance should do so in accordance with ANSI A300 Standards.

Sec. 33-5. Reserved.

Sec. 33-6. Preservation of tree canopy.

When removal of a tree from the public right-of-way is necessary, it is encouraged that a new tree should be planted. If conditions are not favorable in the area where the tree was removed, in the discretion of the city manager or his designee, a new tree should be planted on public property at an alternate location.

Sec. 33-7. Tree Commission.

The City of Sanford Appearance Commission shall serve as the Sanford Tree Commission. The Tree Commission shall research and recommend to the City Council varieties and species of trees and possible locations where replacement trees could be planted on public property to enhance the appearance of the city and to assist in preserving the city's tree canopy. A list of tree species to be and not be planted shall be maintained by the Tree Commission. The tree plantings shall be done in accordance with ANSI A300 Standards.

Sec. 33-8. Street Tree Standards for New Development. Reference Section 7.7 and Section 7.8 of the Sanford-Broadway-Lee County Unified Development Ordinance.

Sec. 33-9. Reserved.

This ordinance shall be in full force and effect from and after the date of adoption.

Adopted this 6th day of August 2013.

Cornelia P. Olive, Mayor

ATTEST:

Bonnie D. White, City Clerk

Susan C. Patterson, City Attorney

Sanford City Council
Recommendation of the Sanford Planning Board Regarding
Application #534-2013-01 to Amend the City of Sanford Zoning Map
Public Hearing Date: August 6, 2013

APPLICANT: Martin Eye Associates OD, PA– Alexander N. Martin IV, Registered Agent

PROPERTY OWNER: PNC Bank, National Association*

REQUEST: Light Industrial (LI) Zoning District to General Commercial (C-2) Zoning District

LOCATION: Addressed as 2805 S. Horner Blvd, located in the southeastern corner of the intersection of Grimm Street and S. Horner Blvd

TOWNSHIP: Jonesboro

TAX PARCEL NO.: Tax Parcel 9652-80-4891-00 as depicted on Lee County Tax Map 9652.20

ADJACENT ZONING:

North: General Commercial (C-2), Light Industrial (LI) and Residential Single-family (R-20), Opposite Grimm Street

South: Residential-Mixed (R-12), Opposite S. Horner Blvd

East: Light Industrial (LI)

West: General Commercial (C-2) and Light Industrial (LI), Opposite N. Horner Blvd

Introduction

In June of 2013, Dr. Alexander Martin of Martin Eye Associates submitted a rezoning petition to staff requesting to rezone the subject property to a commercial zoning district that would allow the redevelopment of the site from a bank into a medical office, specifically an optometrist office. Currently, the former RBC Centura bank site is zoned Light Industrial (LI), which permits the development and operation of a bank, but not a medical office. This site has been on the market for approximately three years and, due to a large tree falling on and demolishing Dr. Martin's former office at 405 E. Main Street during a recent storm, Dr. Martin is interested in relocating to this site.

Site and Area Description

The subject property is one tract of land approximately 0.90 of an acre in size, which was developed in 1997 as a 2,355sf bank and is located on a corner lot at the intersection of S. Horner Blvd and Grimm Street.

Commercial uses in the area include several buildings with individual lease spaces (2807-2813 S. Horner Blvd, 2815-2823 S. Horner Blvd and 2831 to 2839 S. Horner Blvd) that appear to be occupied by a variety of uses - one of which is zoned Light Industrial (LI) and the other two are zoned General Commercial (C-2). There is also a convenience store with gas sales (Save More at 2800 S. Horner Blvd) and a car wash (Dix Car Wash at 2835 Dalrymple Street), located on the opposite side of S. Horner Blvd, both of which are zoned General Commercial (C-2).

Residential uses in the area include single family homes along Grimm Street. 707 Grimm Street is vacant with the windows boarded and is zoned Light Industrial (LI). The remainder of the homes (719, 800, 803 & 804 Grimm Street) appear to be occupied and are zoned Residential Single-family (R-20).

Utilities

The subject property appears to be served by public water and public sanitary sewer. Any/all utility changes would need to be reviewed and approved by the City of Sanford Public Works Department to verify compliance with all applicable regulations.

Staff Analysis

The existing zoning district of Light Industrial (LI) district is established to provide for areas that contain a mix of light manufacturing uses, office park and limited retail and service uses that service the industrial uses in an attractive business park setting with proper screening and buffering, all compatible with adjoining uses. These districts should include areas which continue the orderly development and concentration of light industrial uses and should be located so as to have direct access to or within proximity to a major or minor thoroughfare. A list of permitted uses for the Light Industrial (LI) Zoning District is included within the agenda for your reference.

The proposed zoning district of General Commercial (C-2) is established to provide areas for general commercial activities designed to serve the community such as shopping centers, repair shops, wholesale businesses, and retail sales with limited outdoor display of goods and limited outdoor operations. This district promotes a broad range of commercial operations and services necessary for large regions of the County, providing community balance and should be located on or within proximity to major thoroughfares. A list of permitted uses for the General Commercial (C-2) Zoning District is included within the agenda for your reference.

Transportation

The subject property has 200-ft of road frontage on S. Horner Blvd, which is a four lane NCDOT maintained public street with a 100-ft right of way and 244-ft of road frontage on Grimm Street, a City maintained public street that is unpaved and has a 25-ft right-of-way. Any/all driveway changes or redevelopment plans for the site should be reviewed and approved by the appropriate governing agencies for compliance with maintenance and safety standards.

The 2007 Lee County Comprehensive Transportation Plan illustrates S. Horner Blvd as an existing boulevard that needs improvement. The latest NCDOT information available in the area is a 2011 Traffic Study which reports 27,000 vehicle trips per day on S. Horner Blvd approximately 1,600-ft northwest of the site and in front of 2600 S. Horner Blvd (former Ford/Nissan auto dealership) and 32,000 vehicle trips per day on S. Horner Blvd approximately 2,670-ft southeast of the site and in front of 3109 S. Horner Blvd, which is a residence owned by Steve & Faye Thomas (in the area of Ron's Barn).

Environmental & Local Overlay Districts

The subject property does not appear to be located within a Watershed Conservation Overlay District, a Flood Hazard Area, the 421 Bypass Corridor, a designated local historic district or the areas included within the adopted small area plans. The site is located along a

major thoroughfare (Horner Blvd) that has specific design standards, including architectural standards. Any/all new development and applicable redevelopment would need to comply with the standards of the UDO.

Development Standards

If rezoned, all of the uses permitted in the General Commercial (C-2) Zoning District would be allowed and any future (re)development of the subject property will be required to meet the current development standards of the Unified Development Ordinance.

Conformance with the Sanford/Lee County 2020 Land Use Plan

The 2020 Land Use Plan Map identifies the subject property as Highway Overlay, which identifies areas with a high level of design and development standards along major transportation corridors or major highways.

Recommendation from Planning & Development Staff

Staff recommends that the Sanford City Council and Planning Board support this rezoning petition as it appears to be reasonable and in the public interest based on the existing development of the site as a bank, the availability of public water and public sewer, the existing zoning of General Commercial (C-2) on several lots within this area which also front N. Horner Blvd, the high traffic count in the area and the location of the subject property on a corner lot of the main commercial corridor in town. The 2020 Land Use Plan identifies this area as Highway Overlay, which is typically associated with commercial development.

Please note that information presented at the public hearing may provide additional information that should also be considered regarding a final decision on the requested zoning map amendment.

Recommendation from Planning Board

The Sanford Planning Board discussed this rezoning application at the July 16, 2013 meeting and by a unanimous vote, recommended to approve the request by Martin Eye Associates to rezone 0.90 acres +/- addressed as 2805 S. Horner Blvd, located in the southeastern corner of the intersection of Grimm Street and S. Horner Blvd from Light Industrial (LI) Zoning District to General Commercial (C-2) Zoning District.

The Planning Board voted to support this rezoning petition as it appears to be reasonable and in the public interest based on the existing development of the site as a bank, the availability of public water and public sewer, the existing zoning of General Commercial (C-2) on several lots within this area which also front N. Horner Blvd, the high traffic count in the area and the location of the subject property on a corner lot of the main commercial corridor in town. The 2020 Land Use Plan identifies this area as Highway Overlay, which is typically associated with commercial development.

**Reference a sealed Certificate from PNC Bank, National Association with Exhibit A, a letter from the Senior Licensing Analyst, Comptroller of the Currency Administrator of National Banks, Northeastern District Office, Licensing Division regarding the merging of Triangle Bank with and into Centura Bank, the*

renaming of Centura Bank to RBC Centura Bank, the renaming of RBC Centura Bank to RBC Bank (USA) and the merging of RBC Bank (USA) with and into PNC Bank, National Association, which was included as an attachment to the Application for a Zoning Map Amendment (Rezoning) in the public hearing agenda dated July 16, 2013.

The North Carolina Warranty Deed for the subject property is recorded at DB 614, PG 137 of the Lee County Register of Deeds Office and references as Triangle Bank as the property owner and is included as an attachment to the Application for a Zoning Map Amendment (Rezoning) in the public hearing agenda dated July 16, 2013.

The Lee County Tax Administration Office references RBC Centura Bank as the property owner.

Ordinance 2013-

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP
OF THE CITY OF SANFORD, NORTH CAROLINA**

WHEREAS, a request to amend the Official Zoning Map has been received from Martin Eye Associates to rezone 0.90+/- acres addressed as 2805 S. Horner Blvd, located in the southeastern corner of the intersection of Grimm Street and S. Horner Blvd, and depicted on Lee County Tax Map 9652.20, as Tax Parcel 9652-80-4891-00 Lee County Land Records, from Light Industrial (LI) Zoning District to General Commercial (C-2) Zoning District; and

WHEREAS, said request has been presented to the Planning Board of the City of Sanford; and

WHEREAS, the City Council of the City of Sanford conducted a public hearing on July 16, 2013 to receive citizen input on the requested zoning map amendment; and

WHEREAS, the City Council of the City of Sanford approves the request to amend the Official Zoning Map of the City of Sanford;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANFORD:

The Official Zoning Map is hereby amended to rezone 0.90+/- acres addressed as 2805 S. Horner Blvd, located in the southeastern corner of the intersection of Grimm Street and S. Horner Blvd, and depicted on Lee County Tax Map 9652.20, as Tax Parcel 9652-80-4891-00 Lee County Land Records, from Light Industrial (LI) Zoning District to General Commercial (C-2) Zoning District. A copy of the area zoning map is included as Attachment A.

In making this decision, the City Council of the City of Sanford finds that the request it appears to be reasonable and in the public interest based on the existing development of the site as a bank, the availability of public water and public sewer, the existing zoning of General Commercial (C-2) on several lots within this area which also front N. Horner Blvd, the high traffic count in the area, and the location of the subject property on a corner lot of the main commercial corridor in town. The 2020 Land Use Plan identifies this area as Highway Overlay, which is typically associated with commercial development.

ADOPTED this the 6th day of August, 2013.

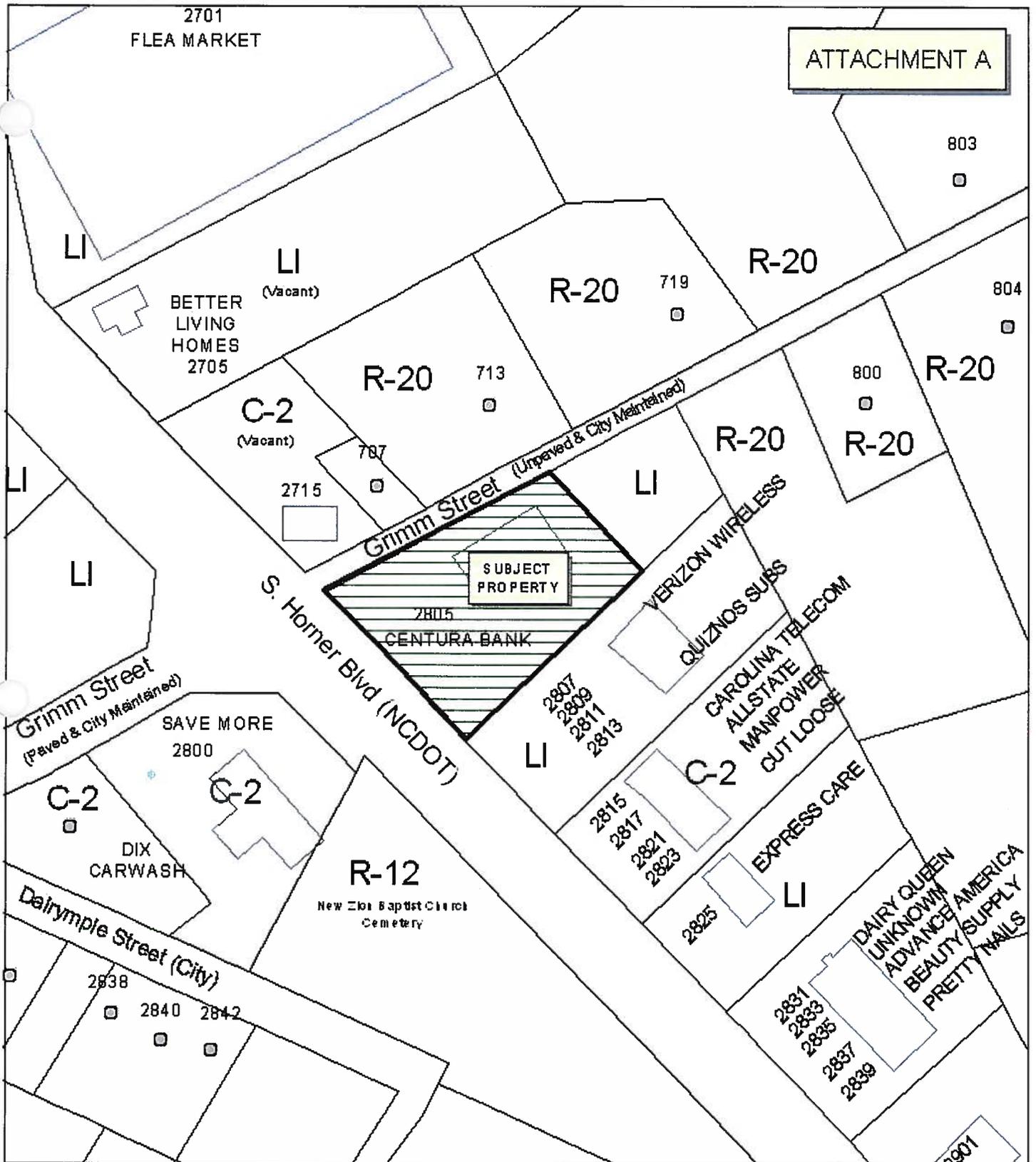
Cornelia P. Olive, Mayor

ATTEST:

APPROVED AS TO FORM:

Bonnie White, City Clerk

Susan C. Patterson, City Attorney



Application by Martin Eye Associates OD, PA
 to Rezone 0.90 of an Acre +/-, Addressed as 2805 S. Horner Blvd
 from Light Industrial (LI) to General Commercial (C-2).

PIN No.: 9652-80-4891-00



This image is intended as a graphic representation & is not a legal document.

CITY OF SANFORD
APPLICATION FOR
BOARDS/COMMISSIONS/COMMITTEES

NAME OF APPLICANT: Tom Joyner

COMPLETE ADDRESS (including zip code): 2307 Lord Ashley Drive
Sanford, NC 27330

DAYTIME PHONE: 919-770-6349 EVENING PHONE: 919-776-6594

EMPLOYER: Retired TYPE OF WORK: _____

MARITAL STATUS: M SPOUSE'S NAME: Shirley

I AM A REGISTERED VOTER IN PRECINCT NUMBER 11150 WHICH IS LOCATED IN:
 SANFORD CITY LIMITS OR
 SANFORD'S EXTRATERRITORIAL JURISDICTION

I WISH TO BE CONSIDERED FOR APPOINTMENT TO THE FOLLOWING BOARD/COMMISSION/COMMITTEE: (list only one)

Sanford Planning Board

LIST ANY EXPERIENCE/QUALIFICATIONS YOU HAVE RELEVANT TO THE ABOVE BOARD/COMMISSION/COMMITTEE:

Residential Real Estate Appraiser

LIST BELOW YOUR SECOND CHOICE BOARD/COMMISSION/COMMITTEE, IF APPLICABLE: (list only one)

None

LIST ANY EXPERIENCE/QUALIFICATIONS YOU HAVE RELEVANT TO THE SECOND PREFERENCE:

I CERTIFY THAT ALL OF THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE, AND I UNDERSTAND AND AGREE THAT THIS APPLICATION SHALL BE ACTIVE UNTIL 10/01/2013 THIS THE 06 DAY OF July, 2013

Thomas M Joyner
(Signature of Applicant)

(Please return completed application to: City Clerk, P. O. Box 3729, Sanford, NC 27331-3729, or fax it to 919-775-8205.) If you have any questions, please call City Clerk Bonnie White at 919-777-1111.

CITY OF SANFORD
APPLICATION FOR
BOARDS/COMMISSIONS/COMMITTEES

NAME OF APPLICANT: M. David McLacken

COMPLETE ADDRESS (including zip code): 529 BRINN DRIVE

Sanford NC 27330

DAYTIME PHONE: 919-353-1121 EVENING PHONE: 919-708-5156

EMPLOYER: Homes By Vanderbuilt TYPE OF WORK: Construction Management

MARITAL STATUS: Married SPOUSE'S NAME: TONI

I AM A REGISTERED VOTER IN PRECINCT NUMBER (2), WHICH IS LOCATED IN:
 SANFORD CITY LIMITS OR
 SANFORD'S EXTRATERRITORIAL JURISDICTION

I WISH TO BE CONSIDERED FOR APPOINTMENT TO THE FOLLOWING
BOARD/COMMISSION/COMMITTEE: (list only one)

Planning

LIST ANY EXPERIENCE/QUALIFICATIONS YOU HAVE RELEVANT TO THE ABOVE
BOARD/COMMISSION/COMMITTEE:

20 years as local contractor, reside and employed in Sanford, own office,
Leadership & hold office position Sanford Archery Club, Past Board
Member Sanford Elks Lodge, Past President Sanford Shrine, Life Wagon
Sanford resident

LIST BELOW YOUR SECOND CHOICE BOARD/COMMISSION/COMMITTEE, IF APPLICABLE: (list only
one)

LIST ANY EXPERIENCE/QUALIFICATIONS YOU HAVE RELEVANT TO THE SECOND PREFERENCE:

I CERTIFY THAT ALL OF THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE TO THE
BEST OF MY KNOWLEDGE, AND I UNDERSTAND AND AGREE THAT THIS APPLICATION SHALL BE
ACTIVE UNTIL 2013. THIS THE 24 DAY OF July.

M. David McLacken
(Signature of Applicant)

(Please return completed application to: City Clerk, P. O. Box 3729, Sanford, NC 27331-3729,
or fax it to 919-775-8205.) If you have any questions, please call City Clerk Bonnie White at
919-777-1111.