

SPECIAL CITY COUNCIL AGENDA
CITY OF SANFORD, NORTH CAROLINA

August 2, 2016, 1:00 P.M., CITY HALL



1. **MEETING CALLED TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **APPROVAL OF AGENDA**
6. **CONSENT AGENDA**
7. **SPECIAL AGENDA**
8. **CASES FOR PUBLIC HEARING**
9. **DECISIONS ON PUBLIC HEARINGS**
10. **REGULAR AGENDA**
 - A. Consider Resolution in Support of the Temporary Closure of Carthage Street Between Moore Street and Steele Street for the Purpose of the Sounds on Steele Street Music Festival Contingent Upon Receiving all Necessary Paperwork – (Pages 3 - 5)
 - B. Consider Resolution in Support of the Temporary Closure of Several Streets for the Purpose of the People Loving People Unity & Prayer Walk Contingent Upon Receiving all Necessary Paperwork – (Pages 6 – 8)
 - C. Consider Sale of Lot 18 Block P, Boykin Avenue, PIN #9642-66-7469 – (Pages 9 - 11)
 - D. Consider Resolution Temporarily Closing Several Streets in Support of National Night Out – (Page 12)

E. Consider Local Funding Match Requirement for Bicycle and/or Pedestrian Projects for Broadway Road Widening Project (R-3830) – (Pages 13 – 15)

F. Presentation of New Water and Sewer Disconnection Policy – (Pages 16 - 17)

11. NEW BUSINESS – (Items for discussion and action will only be taken if necessary. Otherwise, these items will be placed on the next agenda for approval.)

12. OTHER BUSINESS

13. ADJOURNMENT

**RESOLUTION TO TEMPORARILY CLOSE A PORTION OF CARTHAGE
STREET FOR THE PURPOSE OF
THE SOUNDS ON STEELE MUSIC FESTIVAL**

WHEREAS, Chris deLambert, spokesperson for and acting on behalf of the Temple Theatre's "Sounds on Steele" music festival formally requests the temporary closure of the following street: Carthage Street, between Steele Street and Moore Street; and

WHEREAS, said temporary closure would occur on Saturday, September 10, 2016, between the hours of 10:00 AM and 10:00 PM.; and

WHEREAS, General Statute 160A-296 (a) (4) authorizes the Council for the City of Sanford to temporarily close streets for such purposes, and

WHEREAS, the City of Sanford, has no objection to said event occurring between the stated hours on said date;

NOW THEREFORE BE IT RESOLVED, THAT the City of Sanford Police and Public Works Departments are directed to close the above said streets on September 10, 2016 between the hours of 10:00 AM and 10:00 PM.

Adopted this 2nd day of August, 2016.

T. Chet Mann, Mayor

ATTEST:

Bonnie Davis, City Clerk

Susan Patterson, City Attorney



TEMPLE THEATRE

120 CARTHAGE STREET, SANFORD NC 27330
templeshows.com

CHRIS DELAMBERT
MARKETING DIRECTOR
(919) 774-4512 EXT 221
temple.sanford@gmail.com

6/21/2016

Street Division,
City of Sanford
225 E. Weatherspoon St.
Sanford NC 27330

Request for Street Closure

Temple Theatre is requesting traffic closure of Carthage Street between Moore and Steele Streets, ~~and Moore Street~~ for the *Sounds on Steele* Music Festival. All of the named roads would be closed to vehicles. The closure will be effective from 10am to 10pm on Sep 10, 2016. Pedestrian traffic will be open only to paying ticket holders. Adult admission is \$15 in advance, or \$20 at the gate. All kids are \$5 at the gate.

There will be a 24 foot stage placed in the parking lot across the street from Temple Theatre that will host ten bands from noon am to 9:30pm. The required insurance in place for the event, and the Temple Theatre will request a Special Permit from the Sanford Police Department. Additionally, the Temple Theatre will be seeking a NCABC permit to sell beer throughout the above listed area.

Attached is a map of the event and the Statement of Liability.

I have personally notified all of the business owners that will be impacted by the proposed closure.

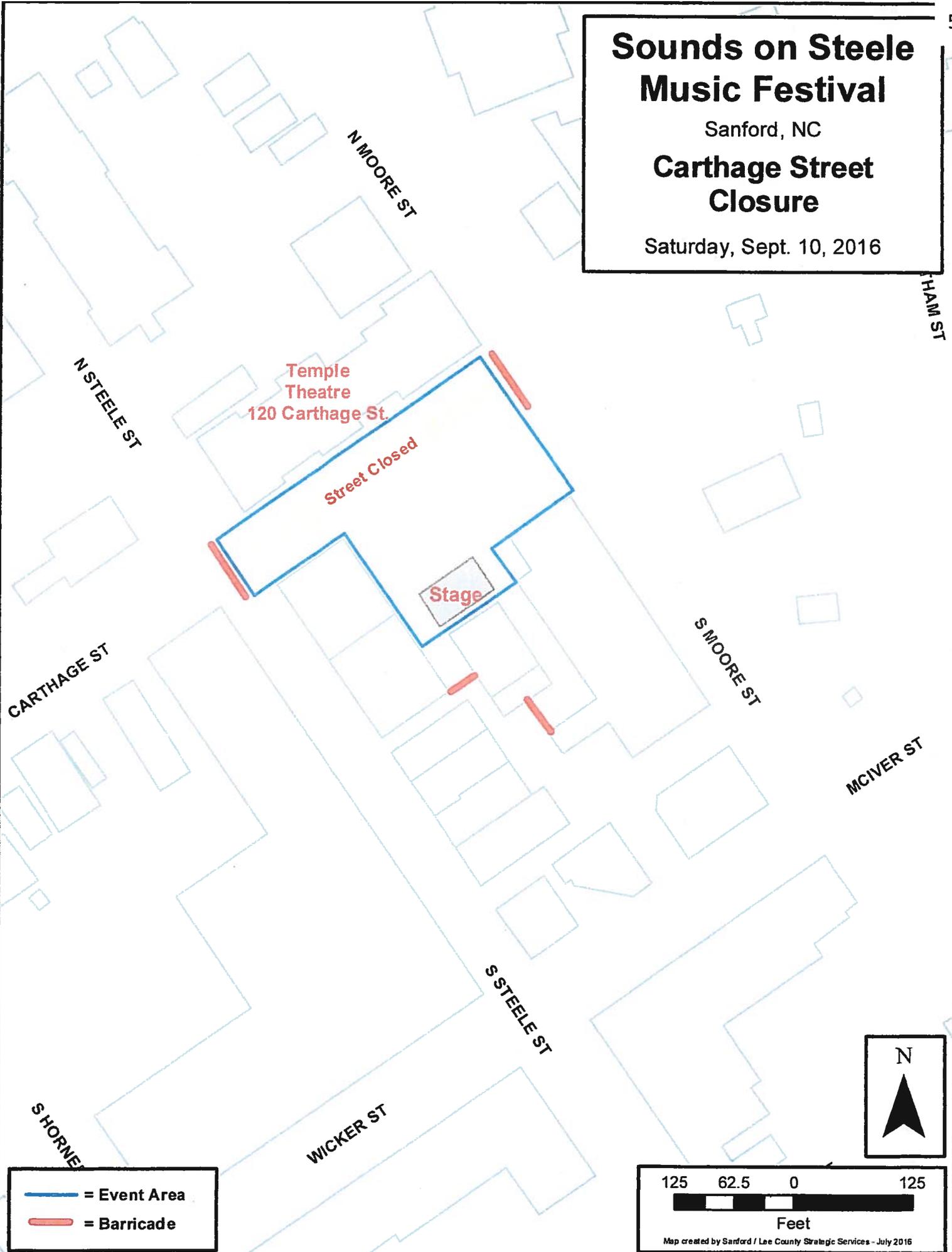
Chris deLambert
Temple Theatre
(919) 774-4512, Ext 221
temple.sanford@gmail.com

Sounds on Steele Music Festival

Sanford, NC

Carthage Street Closure

Saturday, Sept. 10, 2016



Temple
Theatre
120 Carthage St.

Street Closed

Stage

N STEELE ST

N MOORE ST

CARTHAGE ST

S MOORE ST

MCIVER ST

HAM ST

S STEELE ST

WICKER ST

S HORNE

— = Event Area

— = Barricade



125 62.5 0 125

Feet

Map created by Sanford / Lee County Strategic Services - July 2016

RESOLUTION IN SUPPORT OF THE TEMPORARY CLOSURE OF PORTIONS OF SEVERAL STREETS FOR THE PURPOSE OF THE PEOPLE LOVING PEOPLE UNITY & PRAYER WALK

WHEREAS, Daniel Owens, organizer for and acting on behalf of the People Loving People Unity and Prayer Walk, formally requests the temporary closure of the following streets: Wicker Street; Chatham Street; Short Street; Rose Street; Horner Blvd; and Elm Street; and

WHEREAS, said temporary closure would occur on Saturday, August 6, 2016, between the hours of 10:00am and 12:00pm.; and

WHEREAS, General Statute 160A-296 (a) (4) authorizes the Council for the City of Sanford to temporarily close streets for such purposes, and

WHEREAS, the City of Sanford, has no objection to said event occurring between the stated hours on said date;

NOW THEREFORE BE IT RESOLVED, THAT the City of Sanford Police and Public Works Departments are directed to close the above said streets on August 6, 2016 between the hours of 10:00 AM and 12:00 PM.

Adopted this 2nd day of August, 2016.

T. Chet Mann, Mayor

ATTEST:

Bonnie Davis, City Clerk

Susan Patterson, City Attorney

People Loving People Unity & Prayer Walk
605 Wall Street
Sanford, NC 27330

July 19, 2016

City of Sanford
225 E. Weatherspoon St.
Sanford, NC 27330

To Whom It My Concern,

We the citizens of Sanford, NC are trying to save our beloved city. The active members in the community are speaking in which we have come up with a unity peace walk. This walk consists of diverse members coming together trying to better our city. We are asking for permission to conduct this walk on Aug. 6, 2016 leaving Depot Park (106 Charlotte Ave) and go down Chatham St. up Short St., crossing Honer Blvd. to Rose St. , taking a left on Elm St. walking into Lee County Court House. We would like to perform this walk between the hours of 10 am till 12 pm. We would like to say thank you and we appreciate all the help and support to help bring our city together. This is a matter that is impactful for all youths, as well as our aging members in our community.

Sincerely,



Daniel Owens

Coordinator of People Loving People Unity & Pray Walk

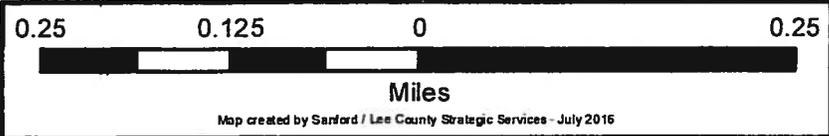
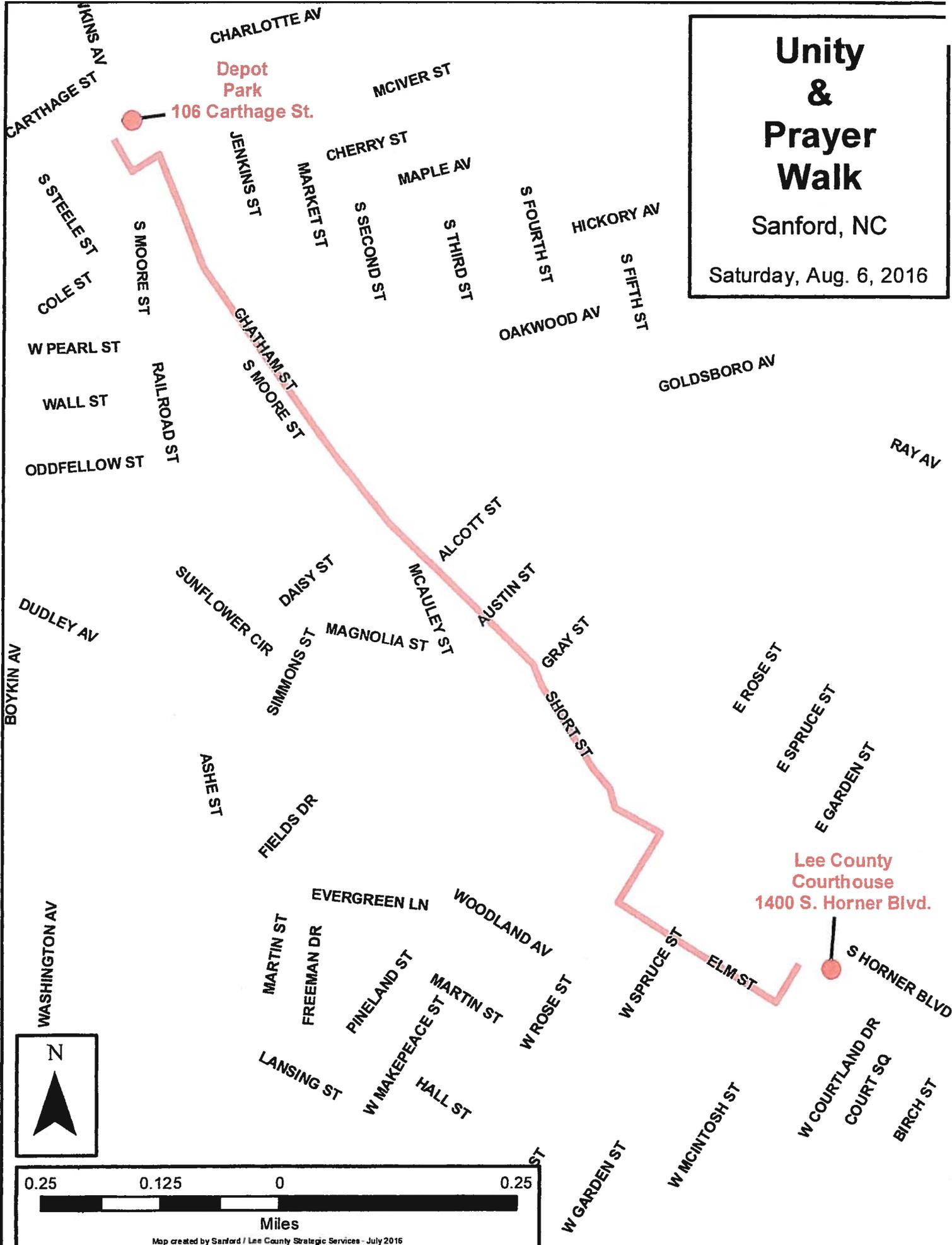
Unity & Prayer Walk

Sanford, NC

Saturday, Aug. 6, 2016

Depot Park
106 Carthage St.

Lee County Courthouse
1400 S. Horner Blvd.



Map created by Sanford / Lee County Strategic Services - July 2016



P.O. Box 3729
Sanford, NC 27331-3729

(919) 777-1105
FAX: (919) 718-6569
Email: susan.patterson@sanfordnc.net

City of Sanford

Susan C. Patterson
City Attorney

MEMORANDUM

TO: Mayor and Council Members

FROM: Susan C. Patterson *SCP*
City Attorney

DATE: August 2, 2016

SUBJECT: Sale of Lot 18 Block P, Boykin Avenue, PIN #9642-66-7469

An offer of \$1,000.00 was received by Ernest L. Murchison and wife, Jannie E. Murchison to purchase Lot 18 Block P, Boykin Avenue. The Council declared the property surplus and authorized sale of the property using the upset bid procedure. Public notice of the offer to purchase the property was advertised on July 10, 2016, and no increased bid was received within the time allowed by law. Mr. & Mrs. Murchison have agreed to pay the advertising and all closing costs. Since there have been no upset bids, Mr. & Mrs. Murchison's bid is being reported to the Council for either acceptance or rejection in accordance with the resolution authorizing sale.

SCP:stm

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax: _____

Parcel Identifier No. 9642-66-7469 Verified by _____ County on the ____ day of _____, 20____
 By: _____

Mail/Box to: _____

This instrument was prepared by: Susan C. Patterson, City Attorney, Sanford, NC 27331Brief description for the Index: Lot 18 Block P, Boykin Avenue, Sanford, NCTHIS DEED made this 2nd day of August, 2016, by and between

GRANTOR

City of Sanford, a North Carolina
 Municipal Corporation
 P.O. Box 3729
 Sanford, NC 27331-3729

GRANTEE

Ernest L. Murchison and wife,
 Jannie E. Murchison
 1011 Boykin Avenue
 Sanford, NC 27330

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of Sanford, West Sanford Township, Lee County, North Carolina and more particularly described as follows:

BEING all of Lot 18 in Block P as shown on a plat entitled "Disposal Plat – Brick Capital Redevelopment Area No. 1" Survey for the Redevelopment Commission, City of Sanford", prepared by Precise Control, Inc., dated December 1976, as appears of record in Plat Cabinet 1, at Slide 64, to which record reference is hereby made for a more complete description of said lot. For further reference see Book 117, at Page 320.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 117 page 320.

A map showing the above described property is recorded in Plat Book 1 page 64.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple. And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions: All utility easements of record, if any.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

City of Sanford, a NC Municipal Corporation (Entity Name) _____ (SEAL)

By: _____ (SEAL) Title: T. Chet Mann, Mayor

By: _____ (SEAL) Title: Bonnie Davis, City Clerk

By: _____ (SEAL) Title: _____

USE BLACK INK ONLY

USE BLACK INK ONLY State of North Carolina - County of _____ I, the undersigned Notary Public of the County and State aforesaid, certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this _____ day of _____, 20__ . My Commission Expires: _____ Notary Public

USE BLACK INK ONLY State of North Carolina - County of _____ I, the undersigned Notary Public of the County and State aforesaid, certify that Bonnie Davis personally came before me this day and acknowledged that she is the City Clerk of City of Sanford, a North Carolina ~~or municipal~~ corporation ~~limited liability company/general partnership/limited partnership~~ (strike through the inapplicable), and that by authority duly given and as the act of each entity, he signed the forgoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal this _____ day of August, 2016 . My Commission Expires: _____ Notary Public

USE BLACK INK ONLY State of North Carolina - County of _____ I, the undersigned Notary Public of the County and State aforesaid, certify that _____ Witness my hand and Notarial stamp or seal this _____ day of _____, 20__ . My Commission Expires: _____ Notary Public

The foregoing Certificate(s) of _____ is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof. _____ Register of Deeds for _____ County By: _____ Deputy/Assistant - Register of Deeds

**RESOLUTION TEMPORARILY CLOSING SEVERAL STREETS
IN SUPPORT OF NATIONAL NIGHT OUT**

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a nationwide crime, drug and violence prevention program on August 2, 2016, called "National Night Out"; and

WHEREAS, the City of Sanford desires to support National Night Out with its twenty-second celebration this August 2, 2016; and

WHEREAS, General Statute 160A-296 (a) (4) authorizes the Council for the City of Sanford to temporarily close streets for such purposes,

NOW, THEREFORE, BE IT RESOLVED that the City of Sanford Police and Public Works Departments are directed to close the following streets for the duration so designated:

1. Fairway Woods Subdivision – from intersection of Fairway Drive and Bridgeport Circle to 2118 Bridgeport Circle between the hours of 4:30 P.M. and 8:30 P.M.
2. Makepeace Street and Martin Street to Pineland Street and Martin Street between the hours of 5:00 P.M. and 9:00 P.M.
3. Scott Avenue from Bragg Street to San Lee Drive between the hours of 5:30 P.M. and 8:30 P.M.
4. 400 block of Summit Drive between the hours of 5:30 P.M. and 8:30 P.M.
5. Forest Hills Subdivision – from 322 Mayflower Circle to 400 Mayflower Circle between the hours of 5:30 P.M. and 8:30 P.M.
6. Market Street from intersection of Market Street and McIver Street to intersection of Market Street and Maple Avenue between the hours of 5:30 P.M. and 8:30 P.M.
7. Vance Street from Crestview Street to Church Street between the hours of 5:30 P.M. and 9:00 P.M.
8. Knollwood Drive from Shoreline Drive to Sutphin Road between the hours of 6:00 P.M. and 8:30 P.M.
9. Sommers Street from Carolina Drive to dead end between the hours of 6:30 P.M. and 9:30 P.M.
10. Austin Street from Third Street to Chatham Street between the hours of 6:30 P.M. and 9:30 P.M.

ADOPTED this 2nd day of August, 2016.

T. CHET MANN, MAYOR

ATTEST:

BONNIE D. DAVIS, CITY CLERK

SUSAN C. PATTERSON, CITY ATTORNEY

MEMORANDUM

TO: City of Sanford City Council
Hal Hegwer, City Manager

FROM: David Montgomery, Long Range Planner

DATE: July 26, 2016

REF: Local Funding Match Requirement for Bicycle and/or Pedestrian Projects for
Broadway Road Widening Project (R-3830)

Attached you will find the cost estimates for the City of Sanford's portion of proposed bicycle and pedestrian improvements as part of the Broadway Road Widening Project (R-3830). NCDOT requires all bicycle and pedestrian projects of any federally funded transportation project in a jurisdiction to provide a local match.

In order to secure these federal funds, the City of Sanford would need to commit to a 20% non-federal funding match of the total project cost for the bicycle and pedestrian improvements. The City may choose to participate in both the bicycle and pedestrian improvements, just one type of improvement, or none of the improvements. The locations of those improvements are noted below:

- The sidewalk portion would include installing new sidewalk on the north side of Broadway Rd. from Horner Blvd. to Thornwood Drive and on a small portion of the south side from Horner Blvd. to Rosser Road. In addition, modification of the area under US 421 Bypass would be necessary with the removal of the existing slope protection and placement of a retaining wall, as a result of the sidewalk under the US 421 Bypass bridge
- The bike lane portion would include installing a 4' bike lane on both sides of Broadway Rd. from Horner Blvd to the City limits

A letter of commitment to NCDOT for the 20% match is needed prior to the consultant on the project beginning design work, which is the end of August 2016. This letter would only indicate that the City of Sanford would be willing to provide the local match when required, per the Transportation Improvement Program (TIP) project schedule. Funding will not be needed immediately, but at the earliest in 2018 when the construction of the project is scheduled to start. In addition, the City of Sanford should be aware that any funded projects will be subject to additional requirements included in the municipal reimbursement agreement.

Once a decision on which portions of the project the City would like to fund is made, I will draft a letter for the Mayor's signature. If you have any questions or concerns, please do not hesitate to contact me at 919-718-4657 Ext. 5392.

NC-DOT
 Contract Standards and Development Unit
 Preliminary Estimate Section

5/9/16

Memo To: Tatia L. White, PE, PLS
 Roadway Design Unit

From: Doug Lane
 Preliminary Estimate Engineer

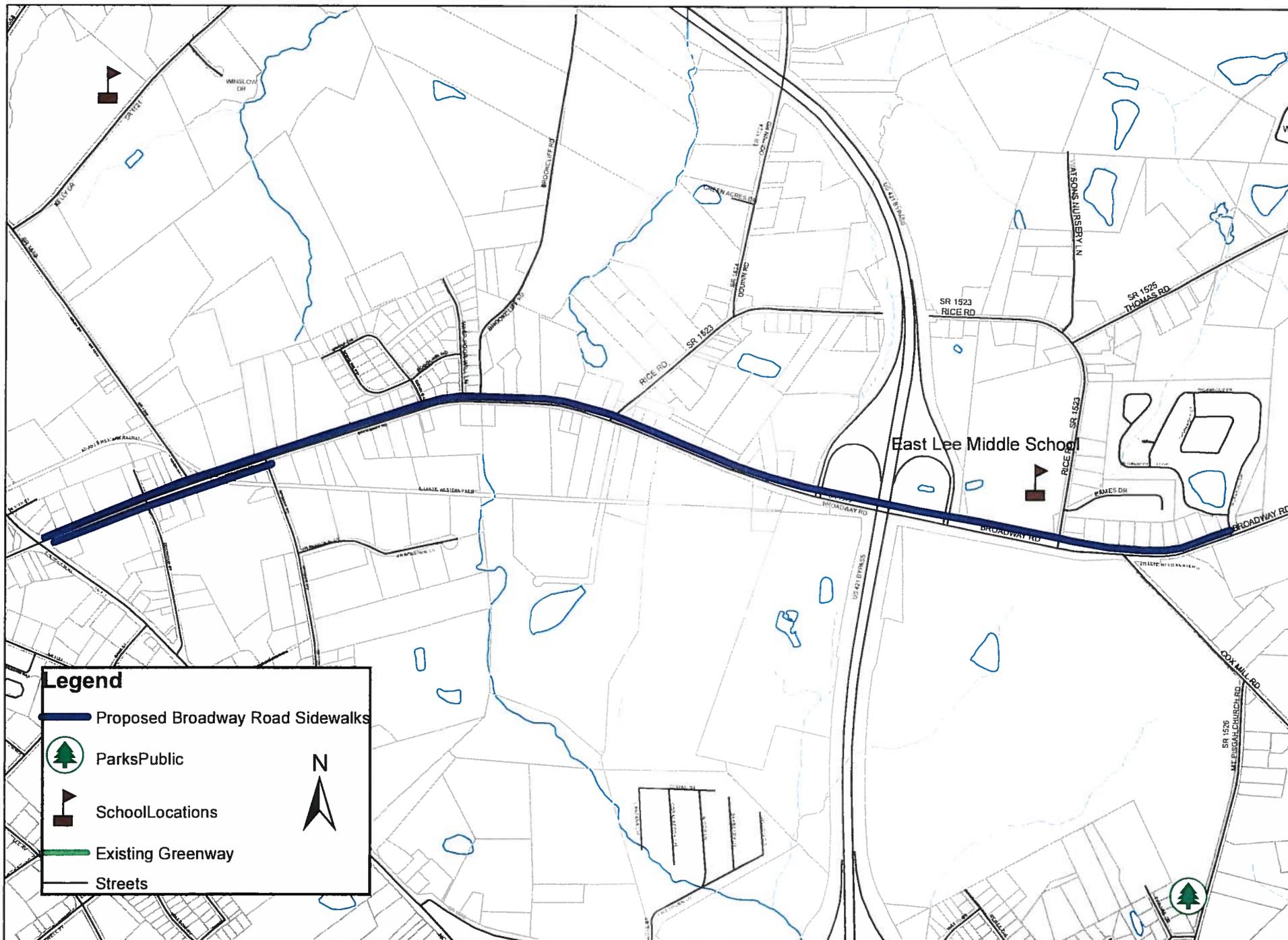
Subject: Betterment Construction Cost on TIP Project R-3830 in the City of Sanford

<u>BETTERMENT COST</u> <u>City of Sanford</u>	
Sidewalk	\$86,940
1' Widening for Bike Lanes	\$44,614
Modification Under US 421 Bypass	\$41,417
Total Betterment Cost	\$172,971

Note: Estimate is for Preliminary Use Only. Quantities and Unit Prices are subject to change.

CC: Tatia White, PE, PLS

Proposed Sidewalks for Broadway Road Widening



City of Sanford Updated Process Effective after Nov 1, 2016

- * Bills are due on the 3rd, 9th, 16th and 26th. If date falls on a non-business day, then payment is due the next business day.
- * 2nd notices will be generated 1 day after the due date. If date falls on a non-business day, then notices will be generated the next business day.
- * Late fee of \$5 will be applied at 5:00 pm 5 days after the due date. If date falls on a non-business day, then late fees are applied the next business day.
- * The cut off list is generated on the morning of the 11th day after the due date and \$15 fee will be applied.

General Example of a Cycle Bill from One Month with New Process

- * 1st – Bill Date
- * 20th – Due Date
- * 21st – Second Notice Sent
- * 25th – **Late Fee** Applied at 5pm \$ 5
- * 31st – Cutoff List Generated & **Fee** applied \$ 15
- * 1st – Next Bill Date