

CITY COUNCIL AGENDA
225 EAST WEATHERSPOON STREET
SANFORD, NORTH CAROLINA
March 3, 2020 6:00 P.M. COUNCIL CHAMBERS



1. **MEETING CALLED TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE** – led by Lee County Girl Scouts
4. **PUBLIC COMMENT**
5. **APPROVAL OF AGENDA**
6. **CONSENT AGENDA**
Approval of Meeting Minutes- City Council Meeting of February 18, 2020 – (Pages 3-10)
7. **SPECIAL AGENDA**
Presentation of Proclamation Recognizing the Importance of Girl Scouts – (Page 11)
8. **CASES FOR PUBLIC HEARING**
9. **DECISIONS ON PUBLIC HEARINGS**
10. **REGULAR AGENDA**
Consider Sale of 1405 Boykin Avenue – (Pages 12-15)
11. **NEW BUSINESS** *(Items for discussion and action will only be taken if necessary. Otherwise, these items will be placed on the next agenda for approval.)*
 - A. Consider Closed Session – (Page 16)
 - B. Consider Amendment to License Agreement between the City of Sanford and North Southern Railway – (Pages 17-21)
 - C. Consider General Conditions for Utility Installation, Construction, and Maintenance for Norfolk Southern Railway Company – (Pages 22-26)

- D. Consider Resolution Authorizing Condemnation Action on Parcels for Project Forge Sewer Expansion – (Pages 27-28)
- E. Consider Appointment to the Sanford Tourism Development Authority to Fill a Vacant Hotelier Position – (Term Expires June 30, 2020) – (Page 29)

12. OTHER BUSINESS

13. ADJOURNMENT

**MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF SANFORD
SANFORD, NORTH CAROLINA**

The City Council met at the Sanford Municipal Center, 225 E. Weatherspoon Street, on Tuesday, February 18, 2020, at 6 p.m., in Council Chambers. The following people were present:

Mayor T. Chet Mann
Council Member Sam Gaskins
Council Member Rebecca Wyhof Salmon
Council Member James Williams
City Attorney Susan Patterson
Deputy City Clerk Vicki Cannady

Mayor Pro Tem Byron Buckels
Council Member Charles Taylor
Council Member Norman Charles Post, III
City Manager Hal Hegwer
City Clerk Bonnie Davis

Absent:
Council Member Jimmy Haire

CALL TO ORDER

Mayor Mann called the meeting to order. Mayor Pro Tem Buckels led the invocation and the Pledge of Allegiance was recited.

PUBLIC COMMENT

County Commissioner Kirk Smith (of 3108 Avents Ferry Road, Sanford) informed Council that he has heard from citizens in his district who are concerned about water quality issues and requested follow-up information to alleviate concerns. Mayor Mann noted that responses are available and would be shared with the public to ease concerns.

APPROVAL OF AGENDA

Mayor Mann requested that the following items be added to the agenda: Under “New Business”, new Item 11-H, “Consider Proposal for Professional Planning Services for Lee Avenue Corridor Improvements”; and new Item 11-I, “Consider Ordinance Amending the Annual Operating Budget of the City of Sanford FY 19-20 (Professional Planning Services for Lee Avenue Corridor Improvements). He also requested an item be added under “Other Business”, Item 12-B, “Consider Documents Regarding CCEP – Project Jupiter: Sewer Installation Confirmation and Partial Release from Developer’s Agreement.” Council Member Gaskins made the motion to approve the agenda as amended. Seconded by Mayor Pro Tem Buckels, the motion carried unanimously.

CONSENT AGENDA

Approval of Deer Urban Archery Season 20201 (Exhibit A)

Council Member Gaskins made a motion to approve the Consent Agenda; seconded by Mayor Pro Tem Buckels, the motion carried unanimously.

SPECIAL AGENDA

There were no items on the special agenda.

CASES FOR PUBLIC HEARING

Public Hearing on Pine Lake Drive Sewer Extension

City Engineer Paul Weeks explained that this project involves eleven parcels in an area annexed into the City in 1986. Cost estimates were originally estimated to be about \$103,759, but bids came in significantly higher and the estimated cost per lot to each property owner increased from \$2,358.16 to \$2,794.27. Letters were sent to all owners on February 4 notifying them of this public hearing and six of the eleven (54.5 percent) who own 53.5 percent of the property want to proceed, while two did not. He also confirmed that an advertisement of this public hearing was also placed in *The Sanford Herald* on February 5.

Mayor Mann opened the public hearing. Council Member Williams questioned whether property owners were aware of the hearing and Mr. Weeks confirmed that letters went out and notice was published in *The Sanford Herald*. After learning that one property owner was present, Mr. Williams stated that he would like to hear from her. She declined but confirmed that she is a resident of Pine Lake and supports the project. With no speakers, Mayor Mann closed the public hearing.

Mr. Weeks explained that bids were opened on December 10 and of the three bids received, North State Water and Sewer, Inc., was the apparent low bidder with a bid of \$187,166. They have bid on our projects before but not worked with us directly. References on work they have done in Garner, Elon and Henderson were positive and all of their documents are in order, so staff recommends awarding the contract to North State Water and Sewer, Inc. The budget amendment transfers \$187,166 into the project, along with \$23,000 for engineering services, construction administration and construction inspection into operating expenses.

- **Award of Contract for Pine Lake Drive Sewer Extension (Exhibit B)**
Council Member Gaskins made a motion to award the Contract for the Pine Lake Drive Sewer Extension to North State Water and Sewer, Inc., in the amount of \$187,166. Seconded by Mayor Pro Tem Buckels, the motion carried unanimously.
- **Annual Operating Budget Amendment FY 2019-2020 – Sewer Assessment Capital Project (Exhibit C)**
Council Member Salmon made a motion to approve the Annual Operating Budget Amendment FY 2019-2020 – Sewer Assessment Capital Project. Seconded by Council Member Taylor, the motion carried unanimously.
- **Capital Project Ordinance – Sewer Assessment Project Amendment (Exhibit D)**
Council Member Gaskins made a motion to approve the Capital Project Ordinance – Sewer Assessment Project Amendment. Seconded by Council Member Williams, the motion carried unanimously.

DECISIONS ON PUBLIC HEARINGS

There were no decisions on public hearings.

REGULAR AGENDA

There were no items on the regular agenda.

NEW BUSINESS

Cleaning Service Contract between City of Sanford and Premium Express Cleaning Services, Inc., for Services at 115 Buggy Company Building (Chatham Street) – (Exhibit E)

Community Development Director Marshall Downey explained that this is an update to the existing contract with Premium Express Cleaning Services, the same company that has been used since staff was moved into the Buggy Company Building in 2016. There are no changes to the cost or areas covered by the agreement. He explained that the Lee County Environmental Health Department, which is located on the ground floor of that facility, is going through an accreditation process and contract information is being reviewed by the state and since the prior contract did not specifically list them, they, along with Lee County Strategic Services, have been added. This contract essentially covers all City/County office spaces, common spaces, restrooms, and the Sanford Area Growth Alliance at the Buggy Company Building. He also noted that the prior contract did not include an automatic renewal so an automatic renewal clause has been added with either party allowed to terminate with notice, unless there are changes in pricing or square footage covered. Council Member Taylor questioned at what threshold Council approval would be needed for price changes and Mr. Downey responded that any price change would require Council approval. Regarding bids for cleaning services, Mr. Downey explained that staff would not typically solicit bids for this service but would report to the City and County managers if there were complaints with the work and that would trigger the bid process to find a better level of service.

Mayor Pro Tem Buckels made a motion to approve the Cleaning Service Contract between the City of Sanford and Premium Express Cleaning Services, Inc., for Services at 115 Buggy Company Building. Seconded by Council Member Gaskins, the motion carried unanimously.

Agreement for Professional Services between the City of Sanford and Hazen and Sawyer for Big Buffalo Water Reclamation Facility (Exhibit F)

City Engineer Paul Weeks reminded Council that the Wastewater Treatment Plant Influent Pump Station flooded in the fall of 2018 during Hurricane Florence. The contract to repair the flooded property was approved and opened for bids on February 17, 2020, and bid opening is planned for March 10. The second step is mitigation, to determine what can be done to prevent a flood of that level from causing the same problems, which was posed by FEMA (“Federal Emergency Management Agency”). The contract attached as Exhibit G is for professional services in the amount of \$149,600 to design and oversee construction of a retaining wall that would go on top of the berm. This work will also include construction inspection and staff hopes these projects will run concurrently since the rehabilitation project will likely take longer than berm work. The budget amendment will transfer funds into the project.

Council Member Gaskins questioned whether staff has researched grant funds. Mr. Weeks explained that since staff has worked to remain eligible for 75 percent reimbursement funding from FEMA and 25 percent from the state, so no other funds would be needed. Those grants are used to help with stop-gap measures for projects where funds are not available upfront (and would then be reimbursed). Mr. Weeks confirmed that no rain events since Hurricane Florence have caused damage but this mitigation component is critical to reduce similar threats in the future. He suggested that if any work is going to be done, we should consider how much it would cost to do more that may offer additional protection since we are beginning to see heavier rains for longer

periods of time. Mayor Mann agreed that the rainfall we have experienced recently appears to be more common and noted that we have received more rain this month than typical for February. He agreed we should be proactive and encouraged the public to prepare their homes and businesses as well.

Council Member Gaskins made a motion to approve the Agreement for Professional Services between the City of Sanford and Hazen and Sawyer for Big Buffalo Water Reclamation Facility. Seconded by Council Member Salmon, the motion carried unanimously.

Annual Operating Budget Amendment FY 2019-2020 – Engineering Design for Flood Mitigation at the Water Reclamation Plant (Exhibit G)

Council Member Gaskins made a motion to approve the Annual Operating Budget Amendment FY 2019-2020 – Engineering Design for Flood Mitigation at the Water Reclamation Facility. Seconded by Mayor Pro Tem Buckels, the motion carried unanimously.

Capital Project Ordinance Amendment – Big Buffalo Water Reclamation Facility Flood Rehabilitation Project No. S1901 (Exhibit H)

Council Member Gaskins made a motion to approve the Capital Project Ordinance Amendment – Big Buffalo Water Reclamation Facility Flood Rehabilitation Project No. S1901. Seconded by Council Member Salmon, the motion carried unanimously.

Agreement for Professional Services with Freese and Nichols, Inc., for Project Forge Construction Phase Assistance (Exhibit I)

City Engineer Paul Weeks explained that this is for the Project Forge gravity sewer extension that was approved recently contingent on funding: that funding is expected to be released on March 12 when contracts can be signed and we can proceed. This agreement covers construction administration and construction inspection during the construction period for \$315,350. Budget funds are available, so no budget amendment is needed.

Council Member Gaskins made a motion to approve the Agreement for Professional Services with Freese and Nichols, Inc., for Project Forge Construction Phase Assistance. Seconded by Mayor Pro Tem Buckels, the motion carried unanimously.

Resolution Directing the Clerk to Investigate a Petition for Non-Contiguous Annexation Under G.S. 160A-58.1 (Owned by Village of Cumnock, LLC) – (Exhibit J)

Community Development Director Marshall Downey explained that this resolution is first step in the process for non-contiguous annexation. This property was part of the properties rezoned by Lee County in 2011 through 2013 and some of it was designated as High-Density since the owner knew public sewer service would be needed. They have discussed sewer service with staff and are now beginning the annexation process. He also noted that when properties are annexed from county into city, they must be rezoned and staff is working with the owner on this. A neighborhood meeting is scheduled for February 20. Council Member Charles Taylor requested additional information on the project since it would involve infrastructure development, which Mr. Downey agreed to provide.

Mr. Taylor made a motion to table the Resolution Directing the Clerk to Investigate a Petition for Non-Contiguous Annexation Under G.S. 160A-58.1. The motion was seconded by Council Member Post and carried unanimously.

Annual Operating Budget Amendment FY 2019-2020 – Clean-Up Amendment (Exhibit K)

Financial Services Director Beth Kelly explained that staff normally seeks Council approval at the end of the fiscal year but some costs must be addressed prior to that time. Regarding the \$230,000 in additional funding for sludge removal, Public Works Director Vic Czar explained that funds had been budgeted but the process is typically done through land application which was not possible due to the high amount of recent rainfall and additional funds are required for a different process to de-water and landfill the sludge.

Council Member Gaskins made a motion to approve the Annual Operating Budget Amendment FY 2019-2020 – Clean-Up Amendment. Seconded by Council Member Williams, the motion carried unanimously.

Proposal for Professional Planning Services for Lee Avenue Corridor Improvements (Exhibit L)

Community Development Director Marshall Downey explained that the Kendale Shopping Center property (“Kendale”) has been sold to at least two property owners and there is a possibility there may be three property owners with three different projects. He reviewed the attached Exhibit M and stated that plans for Block 1, currently owned by Par Five Development from West End, Moore County, call for it to remain retail property. Permits have been issued for interior and minor repairs (painting parking lot, etc.); it is not known how much further they will go with repairs but dialogue is continuing in the hope that façade improvements will be made. Regarding Block 2 (also owned by Par 5), staff has been working closely with a multi-family developer who is very interested in this property and they are very close to making a deal to purchase this property. That group has already spoken with staff about presenting information to Council about rehabilitating that entire parcel with multi-family housing but the fact that Dollar General has a longer-term lease is a challenge. There has been a great deal of negotiation to get a better design there and they are ready to move quickly. The third tract is currently being rehabilitated for the MINA Charter School and the goal is for it to open this fall.

Mr. Downey explained that in the interest of seeing this area rehabilitated, staff has continued to have conversations with all owners and project representatives and those conversations included asking whether they would be willing to consider a higher level of investment (façade improvements, additional green space) if the City were willing to improve the street corridor along Lee Avenue and perhaps some side streets. All were receptive but they were not willing to make firm commitments before knowing exactly what commitments the City will make. The City Manager directed staff to investigate and gather information to present to Council quickly since time is of the essence. He reached out to Mike Norris with McGill Associates, a company with experience in Sanford and the capacity to do this work. They presented a proposal with options for various tiers of investment, including costs, and he hopes to have information in less than a month.

Mayor Mann reminded everyone that staff has worked actively for about three years to improve the appearance of Kendale and the new owners are very receptive to some type of

common theme that would tie the entire corridor together but if we don't take action soon, they may move forward with plans that may not align with the community's vision. Since we have a chance to do this right while we have a willing partner, we have suggested that if the owners make more improvements, we will attempt to make additional improvements as well. He suggested that momentum is spilling into Jonesboro and that Kendale will be an anchor for the community, setting the tone for Jonesboro's development. Mr. Downey reminded Council that the market study of Kendale done several years ago suggested that the upper portion be retail, middle multi-family, and the lower portion some other use, perhaps civic, and that paid off due to Council's vision, interest and diligence. There is a real opportunity now to close the deal and see Kendale revitalized. Mayor Mann commented that we might not have drawn Par 5 without the downtown revitalization and streetscape project and noted that the McGill firm did the original streetscape plan and knows our vision.

Council Member Taylor noted that the new owner, Par 5, is a local company from Moore County whereas Riverbirch, the shopping center in West Sanford that has fallen into disrepair, is owned by a company from New York with no local presence. Mayor Mann stressed that the City does not own Riverbirch and the company has done only those repairs required by the Inspections Department. Council Member Gaskins noted that at today's ceremony announcing that Audentes Therapeutics would be locating to Sanford, the Vice-President of Technical Operations commented not only about the economic incentives but specifically about the City's commitments to streetscaping and improved amenities. Mayor Mann added that he also referenced our Main Street program and new housing that will be available soon, which was important to their Human Resources department.

Council Member Salmon made a motion to approve the Proposal for Professional Planning Services for Lee Avenue Corridor Improvements. Seconded by Council Member Gaskins, the motion carried unanimously.

Ordinance Amending the Annual Operating Budget of the City of Sanford FY 19-20 (Exhibit M)

Council Member Salmon made a motion to approve the Ordinance Amending the Annual Operating Budget of the City of Sanford FY 19-20 (Professional Planning Services for the Lee Avenue Corridor Improvements). Seconded by Council Member Gaskins, the motion carried unanimously.

OTHER BUSINESS

City Engineer Paul Weeks announced that staff received notice this week that the City had been awarded a \$2 million Community Development Block Grant for repair of the East Sanford sewer system. The only funds required of the City would be for planning and grant administration.

Closed Session

Mayor Pro Tem Buckels made a motion to go into closed session in accordance with N.C.G.S. 143-318.11(a)(3) to consult with an attorney employed by the public body to preserve the attorney/client privilege; and (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body. Seconded by Council Member Gaskins, the motion carried unanimously.

Documents Regarding Central Carolina Enterprise Park – Project Jupiter

- Sewer Installation Confirmation (Exhibit N)
Council Member Gaskins made a motion to approve the Sewer Installation Confirmation. Seconded by Mayor Pro Tem Buckels, the motion carried unanimously.
- Partial Release from Developer's Agreement (Exhibit O)
Council Member Gaskins made a motion to approve the Partial Release from Developer's Agreement and to grant the City Attorney flexibility to make changes and correct a typographical error in the Agreement. The motion was seconded by Mayor Pro Tem Buckels and carried unanimously.

Council Member Taylor announced that the Opioid Commission met last week with healthy discussion and good attendance. They agreed to move toward the S3 (Shelter, Service, Stability) website model and received updates on reporting and how that information is collated to reflect what all parties are doing. They are going through a SWOT analysis (strength, weakness, opportunities, threats) to provide a playbook and identify priorities. The board will now be meeting monthly rather than every two months. He also noted that catalogs from the Burke Company includes photos of Kiwanis Family Park playground equipment they provided at the park.

Regarding today's announcement that Audentes would be locating to the Central Carolina Enterprise Park shell building, Council Member Gaskins noted that when the company's Vice-President explained why we were chosen, he confirmed that revitalization efforts were in fact draws for the company and were exactly what was needed for wins seen over the past 18 months (three expansions by Pfizer, the Caterpillar expansion, drawing Dowa, Bharat Forge and Audentes).

Council Member Salmon agreed that the announcement was a great event and it was a great day for Sanford and Lee County, emphasizing what our community can do when everyone is working together. She also noted that this kind of momentum does not happen by accident.

City Manager Hegwer acknowledged efforts by Council over the years to create a place that draws a company like Audentes. While all companies are important to our tax base, they are also important to our workforce. This company is at the forefront of gene therapy and will impact and benefit many people. He pointed out that this company could have located anywhere in the world and deciding on Sanford is exceptional; he commented that he was glad to have been a part of it.

Mayor Mann thanked staff from the City and County for their work and noted that we now have the top two gene therapy manufacturing companies in the world located in Sanford. Representatives with both companies agreed this is good for their businesses and have already asked when the next spec building will be constructed. He stated that the Vice-President of the company told him that without the spec building, the company would not have considered Sanford. The incentives kept us in the game, but the decision to locate in Sanford rather than other locations was because of the team involvement. Having as many as 25 people at one meeting illustrated this support. Working together has helped to create \$800 million in tax base in the past six months.

The Mayor stated that planning continues on the multi-sports complex with another meeting scheduled for March 6 that is open to the public. He encouraged anyone interested in supporting the bond referendum for the complex attend and to contact Council members. He thanked the Lee County Commissioners for placing this referendum on the ballot. He noted that a segment recently aired on public television, "North Carolina Impact", featuring Sanford and Lee County's Building Integrated Communities and how the program has worked in a positive way. He noted that about 20 percent of Sanford's population is Latino and suggested the issue is not immigration but how we integrate and make our community better. In connection with the Sister City project, Julio Yonez, an official from Atizipan, Mexico, who visited earlier, is in Sanford. He is working with the school system and fire department and visited Red Wolf, one of our manufacturing companies. Council's retreat meeting will be held Thursday and conclude at noon Friday. He closed by noting that the positive developments over the past six months took five years of planning and thanked Council, everyone who was involved and the public.

ADJOURNMENT

Council Member Gaskins made the motion to adjourn the meeting; seconded by Council Member Salmon, the motion carried unanimously.

ALL EXHIBITS CONTAINED HEREIN ARE HEREBY INCORPORATED BY REFERENCE AND MADE A PART OF THESE MINUTES.

Respectfully Submitted,

T. CHET MANN, MAYOR

ATTEST:

BONNIE DAVIS, CITY CLERK

Office of the Mayor



Proclamation ♦♦

RECOGNIZING THE IMPORTANCE OF GIRL SCOUTS

WHEREAS, the year 2020 marks the 108th anniversary of Girl Scouts of the USA, the largest and most successful leadership program for girls in the world; and also marks the centennial of the passage of the Nineteenth Amendment, a seminal moment in our nation's history; and

WHEREAS, as the world's premier leadership development organization for girls, Girl Scouts has emphasized public service, civic engagement, and fostering a sense of community in girls for over a century; and

WHEREAS, Girl Scouts works to champion the ambitions, cultivate the talents, and develop the skills of girls to be leaders in their own world, and in ours; and

WHEREAS, Girl Scouts offers girls 21st century programming in science, technology, engineering, and math; the outdoors; entrepreneurship; and beyond, helping girls develop invaluable life skills and take the lead early and often; and

WHEREAS, the Gold Award Girl Scouts take on projects that have a measurable and sustainable impact on a community by assessing a need, designing a solution, completing a project, and inspiring others to sustain it; and

WHEREAS, with more than 100 years of experience, Girl Scouts brings a wealth of knowledge to programs that deliver girls cornerstone experiences with benefits that last a lifetime; and

WHEREAS, today, more than 50 million women are Girl Scout alums, and 2.6 million girls and adults are current members;

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the City of Sanford, I, T. Chet Mann, do hereby applaud Girl Scout Scouts of the USA and Girl Scouts-North Carolina Coastal Pines for providing girls with an all-girl space where they can hone their skills and develop leadership abilities, and I declare the second week of March to be "Girl Scout Week" in Sanford, North Carolina.

PROCLAIMED this 3rd day of March, 2020.

T. CHET MANN, MAYOR



P.O. Box 3729
Sanford, NC 27331-3729

City of Sanford

(919) 777-1105
FAX: (919) 718-6569
Email: susan.patterson@sanfordnc.net

Susan C. Patterson
City Attorney

MEMORANDUM

TO: Mayor and Council Members

FROM: Susan C. Patterson *SCP*
City Attorney

DATE: March 3, 2020

SUBJECT: Sale of 1405 Boykin Avenue
PIN 9642-64-6268

An offer of \$1,000.00 was received from Calin Davidson to purchase property at 1405 Boykin Avenue, having PIN 9642-64-6268. The Council declared the property surplus and authorized sale of the property using the upset bid procedure. Public notice of the offer to purchase the property was advertised on February 7, 2020, and no increased bid was received within the time allowed by law. Calin Davidson has agreed to pay the advertising and all closing costs. Since there have been no upset bids, Calin Davidson's bid is being reported to the Council for either acceptance or rejection in accordance with the resolution authorizing sale.

SCP:stm



BOYKIN

SWAN

DAVIDSON, CALIN

DAVIDSON, CALIN

SANFORD, CITY OF

WASHINGTON

FOUSHEE

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax: \$0.00

Parcel Identifier No. 9642-64-6268 Verified by Lee County on the ___ day of _____, 20____
By: _____

Mail/Box to: _____

This instrument was prepared by: Susan C. Patterson, City Attorney, P.O. Box 3729, Sanford, NC 27331-3729

Brief description for the Index: 1405 Boykin Avenue, PIN 9642-64-6268

THIS DEED made this 3rd day of March, 20 20, by and between

GRANTOR
City of Sanford, a NC Municipal Corporation
P.O. Box 3729
Sanford, NC 27331-3729

GRANTEE
Calin Davidson
1007 Third Street
Sanford, NC 27330

Enter in appropriate block for each Grantor and Grantee: name, mailing address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot, parcel of land or condominium unit situated in the City of Sanford, West Sanford Township, Lee County, North Carolina and more particularly described as follows:

BEING that certain property shown as Lot 6 on a plat entitled "Boundary Survey for Washington Park Redevelopment Area", prepared by Central Carolina Surveyors, P.A., dated March 25, 1985, recorded April 17, 1985, as appears in Plat Cabinet 4 Slide 369, to which reference is made for a more complete description, and being a portion of Book 382 Page 667.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 382 page 667.

All or a portion of the property herein conveyed ___ includes or XX does not include the primary residence of a Grantor. A map showing the above described property is recorded in Plat Book 4 Slide 369.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

All utility easements of record, if any.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

City of Sanford, a NC Municipal Corporation (Entity Name) _____ (SEAL) Print/Type Name: _____

By: _____ Print/Type Name & Title: T. Chet Mann, Mayor _____ (SEAL) Print/Type Name: _____

By: _____ Print/Type Name & Title: Vicki R. Cannady, Deputy City Clerk _____ (SEAL) Print/Type Name: _____

By: _____ Print/Type Name & Title: _____ (SEAL) Print/Type Name: _____

State of _____ - County or City of _____ I, the undersigned Notary Public of the County or City of _____ and State aforesaid, certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this ____ day of _____, 20__.

My Commission Expires: _____ (Affix Seal) _____ Notary Public Notary's Printed or Typed Name

State of North Carolina _____ - County of _____

I, the undersigned Notary Public of the County or City of _____ and State aforesaid, certify that Vicki R. Cannady, personally came before me this day and acknowledged that she is the Deputy Clerk of the City of Sanford, a North Carolina Municipal corporation, and that by authority duly given and as the act of such entity, she signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this 3rd day of March 2020.

My Commission Expires: _____ (Affix Seal) _____, Notary Public Notary's Printed or Typed Name

Closed Session

AMENDMENT TO LICENSE AGREEMENT

THIS AMENDMENT TO LICENSE AGREEMENT (this "Amendment") is made as of the _____ day of _____, _____ by and between **NORFOLK SOUTHERN RAILWAY COMPANY**, a Virginia corporation (hereinafter called "Railway"), and **CITY OF SANFORD**, a political subdivision of the State of North Carolina (hereinafter called "Licensee").

WITNESSETH:

WHEREAS, Norfolk Southern Railway Company and City of Sanford entered into an agreement dated February 20, 2018 (hereinafter called the "License Agreement", Railway Custodian No. 296435), covering the installation, maintenance, operation and removal of a 16-inch PVC wastewater pipeline in a 30-inch steel casing pipe (hereinafter collectively called the "Facilities") upon, under and across certain right of way or property and tracks of Railway located at Milepost NS-276.27, Raleigh N-Cumnock Line at or near Sanford, Lee County, North Carolina (hereinafter called the "Premises"), as more particularly described in the License Agreement; and

WHEREAS, in consideration of the payment by Licensee of a non-refundable, non-assignable one-time fee in the amount of EIGHT THOUSAND EIGHT HUNDRED AND 00/100 DOLLARS (\$8,800.00) to cover a one-time license fee (hereinafter called the "Fee").

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the License Agreement is hereby amended, and the parties hereto do agree as follows:

1. **Modifications to License Agreement.** The License Agreement is hereby modified as follows:

(a) The Facilities as defined in the License Agreement shall be described as follows: "a 20-inch PVC sewer pipeline in a 36-inch steel casing pipe".

(b) The Facilities shall be located in accordance with and limited to the installation shown on print of drawings marked Exhibit A and B, dated February 3, 2020, and Pipe Data Sheet attached hereto and made a part hereof.

2. **Miscellaneous.** Railway and Licensee acknowledge and agree that the License Agreement, as amended by this Amendment, is hereby ratified and confirmed and in full force and effect. In the event of an inconsistency between the terms of this Amendment and the terms of the License Agreement, the terms of this Amendment shall control. This Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall together constitute one and the same document. This Amendment shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment in duplicate, each part being an original, as of the date first above written.

Witness:

NORFOLK SOUTHERN RAILWAY COMPANY

As to Railway

By: _____
Title: Real Estate Manager

Witness:

CITY OF SANFORD

As to Licensee

By: _____
Title: _____

(NS) Form Amendment – Pipeline or Wireline License 219567v1
Activity Number 1281691
AD: February 07, 2020
File No. 1821323v1

AD



PIPE DATA SHEET (ACTIVITY NO. 1281691)

| | CARRIER PIPE | CASING PIPE |
|--|---|---|
| CONTENTS TO BE HANDLED | Wastewater | --- |
| MAX. ALLOWABLE OPERATING PRESSURE | 90 psi | --- |
| NOMINAL SIZE OF PIPE | 20" | 36" |
| OUTSIDE DIAMETER | 21.60" | 36" |
| INSIDE DIAMETER | 19.06" | 34.936" |
| WALL THICKNESS | 1.27" | 0.532" |
| WEIGHT PER FOOT | 54.22 lbs | 142.68 lbs |
| MATERIAL | PVC | Steel |
| PROCESS OF MANUFACTURE | Extruded | Hot rolled |
| SPECIFICATION | AWWA C900 | ASTM A53 |
| GRADE OR CLASS (Specified Minimum Yield Strength) | DR18 (235 psi) | Grade B (35,000 psi) |
| TEST PRESSURE | 135 psi | --- |
| TYPE OF JOINT | Restrained | Welded |
| TYPE OF COATING | None | None |
| DETAILS OF CATHODIC PROTECTION | None | None |
| DETAILS OF SEALS OR PROTECTION AT END OF CASING | None | Brick and Mortar Ends |
| CHARACTER OF SUBSURFACE MATERIAL | Sandy Silty Clay/Clayey Silt (260' PWR) | Sandy Silty Clay/Clayey Silt (260' PWR) |
| APPROXIMATE GROUND WATER LEVEL | 267' | 267' |
| SOURCE OF INFORMATION ON SUBSURFACE CONDITIONS | Soil Bore Report | Soil Bore Report |

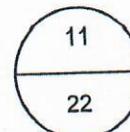
Proposed method of installation:

- Bore and jack (per Section 5.1.3 of NSCE-8)
- Jacking (per Section 5.1.4 of NSCE-8)
- Tunneling (with Tunnel Liner Plate) (per Section 5.1.5 of NSCE-8)
- Directional Bore/Horizontal Direction Drilling – Method A (per Section 5.1.6 of NSCE-8)
- Directional Bore/Horizontal Direction Drilling – Method B (per Section 5.1.6 of NSCE-8)
- Open Cut (per Section 5.1.2 of NSCE-8). *All installations directly under any track must be designed as a bored installation. Open cut installations will be considered on a case-by-case basis by Norfolk Southern's Division Superintendent at the time of installation.*
- Other (Specify): _____

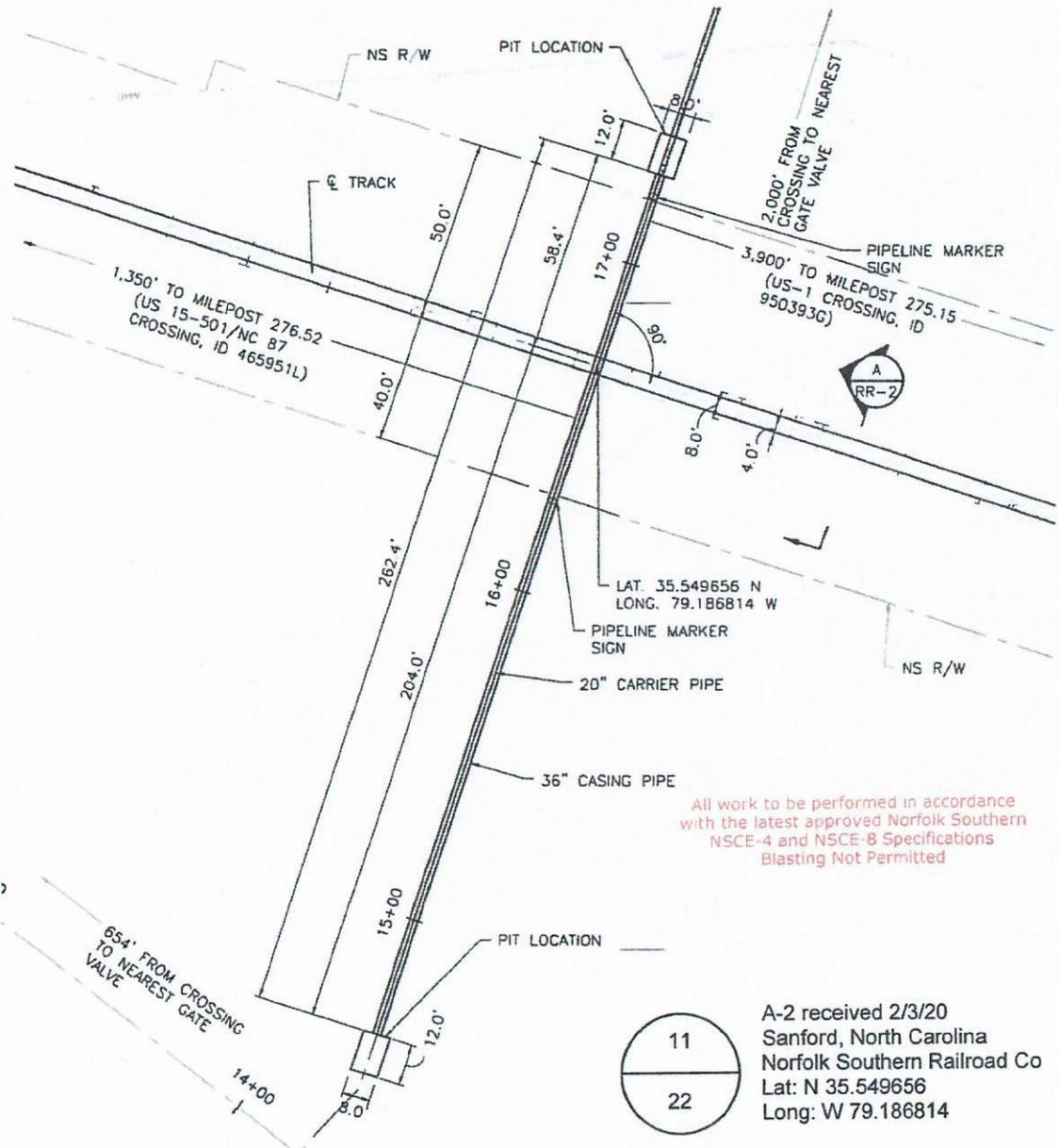
1281691-AD

Last Revised: 7/14/16

All work to be performed in accordance with the latest approved Norfolk Southern NSCE-4 and NSCE-8 Specifications
Blasting Not Permitted



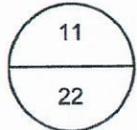
A-2 received 2/3/20
Sanford, North Carolina
Norfolk Southern Railroad Co
Lat: N 35.549656
Long: W 79.186814



All work to be performed in accordance with the latest approved Norfolk Southern NSCE-4 and NSCE-8 Specifications
Blasting Not Permitted

- GENERAL NOTES:
1. CONTRACTOR SHALL FOLLOW ALL REQUIREMENTS OF NORFOLK SOUTHERN'S NSCE-8 SPECIFICATIONS
 2. PIPELINE AND CROSSING TO BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH LAST APPROVED AMERICAN RAILWAY ENGINEERING AND MAINTENANCE OF WAY ASSOCIATION SPECIFICATIONS FOR PIPELINES CONVEYING FLAMMABLE AND NON-FLAMMABLE SUBSTANCES
 3. BLASTING NOT PERMITTED

A-2 received 2/3/20
Sanford, North Carolina
Norfolk Southern Railroad Co
Lat: N 35.549656
Long: W 79.186814



1 PLAN VIEW
1"=50'



Freese and Nichols, Inc.
North Carolina Registered Engineering Firm C-3916

| | |
|-------------|---------------------|
| REVISION # | |
| F&N JOB NO. | SFD17244 |
| DATE | JAN 2020 |
| SCALE | AS SHOWN |
| DESIGNED | SPH |
| DRAFTED | SCB |
| FILE | CV-NFK-PL-LAY01.dwg |
| RR-1a | |
| SHEET | |

CITY OF SANFORD
MONCURE SEWER EXTENSION
CIVIL
NORFOLK SOUTHERN MAIN LINE CROSSING
PLAN VIEW



1017 Main Campus Drive, Suite 1200
Raleigh, NC 27605
Phone - (919) 852-5650
Fax - (919) 852-5651
Web - www.freese.com

Plot Date: 1/15/2020 4:23 PM Plot By: 02709 Filename: N:\WU\Drawings\RA LROAD PERMIT\20inFM\CV-NFK-PL-LAY01.dwg

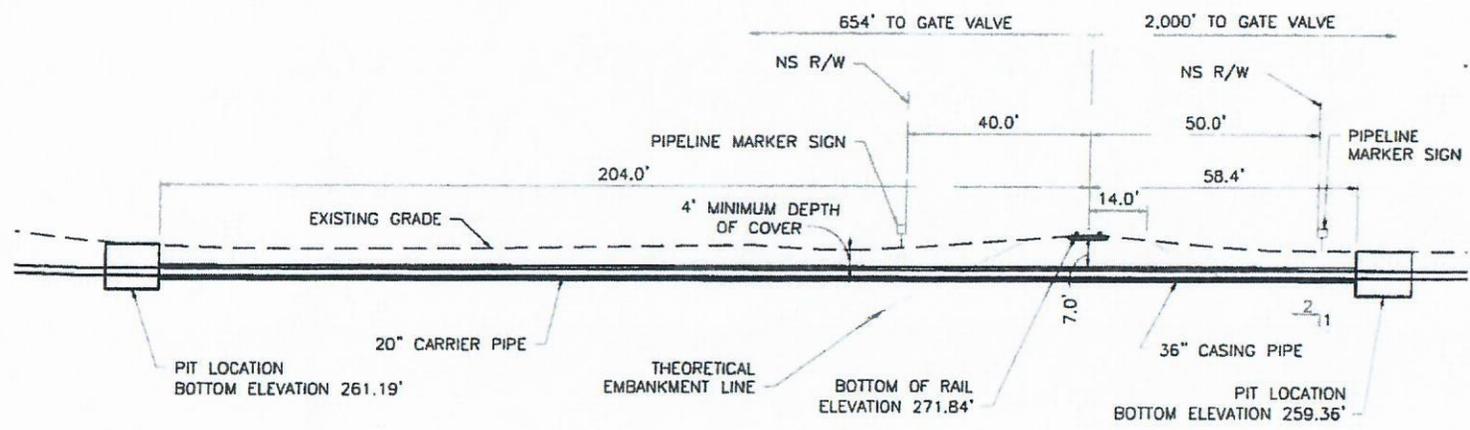
All work to be performed in accordance with the latest approved Norfolk Southern NSCE-4 and NSCE-8 Specifications
Blasting Not Permitted

11
22

A-2 received 2/3/20
Sanford, North Carolina
Norfolk Southern Railroad Co
Lat: N 35.549656
Long: W 79.186814

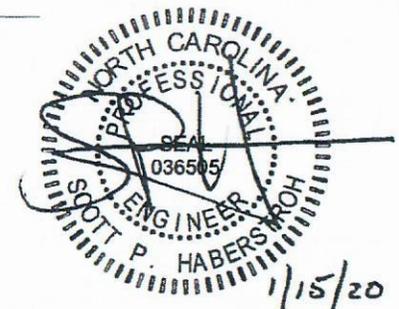


| | |
|-------------|---------------------|
| REVISION # | |
| F&N JOB NO. | SFD17244 |
| DATE | JAN 2020 |
| SCALE | AS SHOWN |
| DESIGNED | SPH |
| DRAWN | SOB |
| FILE | CV-NFK-PR-PROF1.dwg |
| RR-1b | |
| SHEET | |



A
RR-1
PIPELINE PROFILE VIEW
1"=40'

- GENERAL NOTES:
1. CONTRACTOR SHALL FOLLOW ALL REQUIREMENTS OF NORFOLK SOUTHERN'S NSCE-8 SPECIFICATIONS
 2. PIPELINE AND CROSSING TO BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH LAST APPROVED AMERICAN RAILWAY ENGINEERING AND MAINTENANCE OF WAY ASSOCIATION SPECIFICATIONS FOR PIPELINES CONVEYING FLAMMABLE AND NON-FLAMMABLE SUBSTANCES
 3. BLASTING NOT PERMITTED



Freese and Nichols, Inc.
North Carolina Registered Engineering Firm C-3916



CITY OF SANFORD
MONCURE SEWER EXTENSION
CIVIL
NORFOLK SOUTHERN MAIN LINE CROSSING
PROFILE VIEW

Plot Date: 1/15/2020 4:29 PM Plot By: 02709 Filename: N:\WTU\Drawings\RA.ROAD PERM\T20inFM\CV-NFK-PR-PROF1.dwg

Applicant: City of Sanford

Railway: Norfolk Southern Railway Company

Activity No: 1281690

Facilities: Proposed installation an underground crossing of a 20-inch PVC sewer pipe in a 36-inch steel casing

GENERAL CONDITIONS FOR UTILITY INSTALLATION, CONSTRUCTION, AND MAINTENANCE

- 1) Facilities must conform with all federal, state and local laws, rules and regulations.
- 2) Facilities shall not be attached to any railroad structure or appurtenance and shall not otherwise occupy any private property of Norfolk Southern Corporation or its subsidiaries unless such occupation has been previously permitted by a fully executed agreement, easement, or deed and the Applicant is in full compliance with the requirements of said agreement, easement, or deed.
- 3) Facilities shall comply with Railway's NSCE-4 and NSCE-8 Specifications, latest edition. Clearances between Facilities and Railway's Signal Apparatus, including grade crossing warning devices, shall comply with Railway's SP-303-2 Standard Plan, latest edition.
- 4) The maintenance of existing facilities shall be limited to "Replacement-in-Kind". Additional facilities, upgraded facilities and any change to the character or content of the existing facility shall require submission of an application and plans to Railway for review and may require modification of Applicant's existing agreement, easement, or deed permitting the Facilities, if applicable.
- 5) Facilities will be installed, maintained, repaired and renewed by and at the sole risk, cost and expense of Applicant.
- 6) Applicant shall, at its expense, procure and maintain with insurance companies satisfactory to Railway, the insurance policies described in subparagraphs (i) and (ii).

(i) Prior to the installation, construction, or maintenance of the Facilities, or any subsequent entry by Applicant upon Railway's property, Applicant, and each of its contractors, shall at its sole expense procure and maintain for the course of any such installation or entry, a Commercial General Liability Insurance policy having a combined single limit of not less than \$1,000,000 for each occurrence, naming Railway as an additional insured and containing products and completed operations and contractual liability coverage;

(ii) Prior to the installation, construction, or maintenance of the Facilities, unless Railway elects to make available and Applicant pays the then current risk financing fee for each affected installation, Applicant, or its contractor, shall at its sole expense procure and maintain during such entry a policy of Railroad Protective Liability Insurance naming Railway as a named insured and having combined single limits of not less than \$2,000,000 for each occurrence and \$6,000,000 in the aggregate. Such policy shall be written using Insurance Services Offices Form Number CG 00 35 10 01.

All insurance required under the preceding subparagraphs (i) and (ii) shall be underwritten by insurers, and be of such form and content, as may be acceptable to Railway. Evidence of such insurance (a certificate of insurance for the Commercial General Liability Insurance policy and an original Railroad Protective Liability Insurance policy for subsequent entry when Railway does not make available a risk financing fee therefor) shall be furnished to Railway's Director Risk Management, Three Commercial Place, Norfolk, Virginia 23510-2191 for review and approval.

- 7) Prior to the installation, construction, or maintenance of the Facilities or entry by Applicant or any of its contractors on Railway's property or within 25-feet of Railway's tracks, Applicant is required to contact the Railway's Division Engineer's office for scheduling of flag protection and inspection. The contact information for the Railway's construction representatives will be provided after receipt of satisfactory insurance as required by item 5 above. Once contacted, the Division Engineer requires 72 hours to review the need for and availability of flagmen for this project and will advise of the cost of

said flagmen. No work is permitted on Railway's property without a flagman or the Division Engineer's agreement to waive the requirement for flag protection. Entry or construction on, over or under Railway property without the Division Engineer's prior approval is considered trespassing

- 8) If Railway deems it advisable during the progress of any work of construction, maintenance, repairs and renewals, alterations, adjustments or removal of the Applicant's facilities to place watchmen, flagmen, inspectors or any other employees deemed necessary by Railway for the protection of its train traffic and the protection of the property owned or in possession or control of Railway, or its employees, patrons, or licensees, Railway shall have the right to do so and Applicant shall bear the full cost and expense thereof and shall promptly reimburse Railway upon demand.
- 9) Upon abandonment of the Facilities by Applicant, Applicant shall seek direction from Railway's Chief Engineer, or his representative, regarding the method of such abandonment in place or removal thereof.
- 10) In the event the Facilities consist of electrical power or communication wires and appurtenances, Applicant shall promptly remedy any inductive interference growing out of, or resulting from the presence of the Facilities, and if Applicant fails to do so, then Railway may do so, and Applicant shall pay to Railway on demand the cost and expense thereof.
- 11) In the event the Facilities consist of an underground occupation, Applicant will be responsible for any settlement caused to the roadbed, right of way and/or tracks, facilities and appurtenances of Railway arising from or as a result of the installation of the Facilities, and Applicant shall pay to Railway on demand the full cost and expense therefore.
- 12) If the Facilities are located within the limits of the right-of-way of a public road, and said public road is hereafter abandoned and the Facilities remain within the limits of the right of way of Railway after such abandonment, Applicant will execute Railway's then current license agreement within ninety (90) days after the date upon which such public road is abandoned and pay to Railway the then current license fee for such installations from the date of such abandonment.

Applicant agrees to abide by these General Conditions.

City of Sanford

By: _____

Title: _____

Date: _____

Activity Number: 1281690
AD: February 07, 2020
File No. 1821342v1

AD



PIPE DATA SHEET (ACTIVITY NO. 1281690)

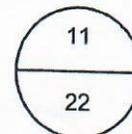
| | CARRIER PIPE | CASING PIPE |
|--|---|---|
| CONTENTS TO BE HANDLED | Wastewater | --- |
| MAX. ALLOWABLE OPERATING PRESSURE | 90 psi | --- |
| NOMINAL SIZE OF PIPE | 20" | 36" |
| OUTSIDE DIAMETER | 21.60" | 36" |
| INSIDE DIAMETER | 19.06" | 34.936" |
| WALL THICKNESS | 1.27" | 0.532" |
| WEIGHT PER FOOT | 54.22 lbs | 142.68 lbs |
| MATERIAL | PVC | Steel |
| PROCESS OF MANUFACTURE | Extruded | Hot rolled |
| SPECIFICATION | AWWA C900 | ASTM A53 |
| GRADE OR CLASS (Specified Minimum Yield Strength) | DR18 (235 psi) | Grade B (35,000 psi) |
| TEST PRESSURE | 135 psi | --- |
| TYPE OF JOINT | Restrained | Welded |
| TYPE OF COATING | None | None |
| DETAILS OF CATHODIC PROTECTION | None | None |
| DETAILS OF SEALS OR PROTECTION AT END OF CASING | None | Brick and Mortar Ends |
| CHARACTER OF SUBSURFACE MATERIAL | Sandy Silty Clay/Clayey Silt (260' PWR) | Sandy Silty Clay/Clayey Silt (260' PWR) |
| APPROXIMATE GROUND WATER LEVEL | 267' | 267' |
| SOURCE OF INFORMATION ON SUBSURFACE CONDITIONS | Soil Bore Report | Soil Bore Report |

Proposed method of installation:

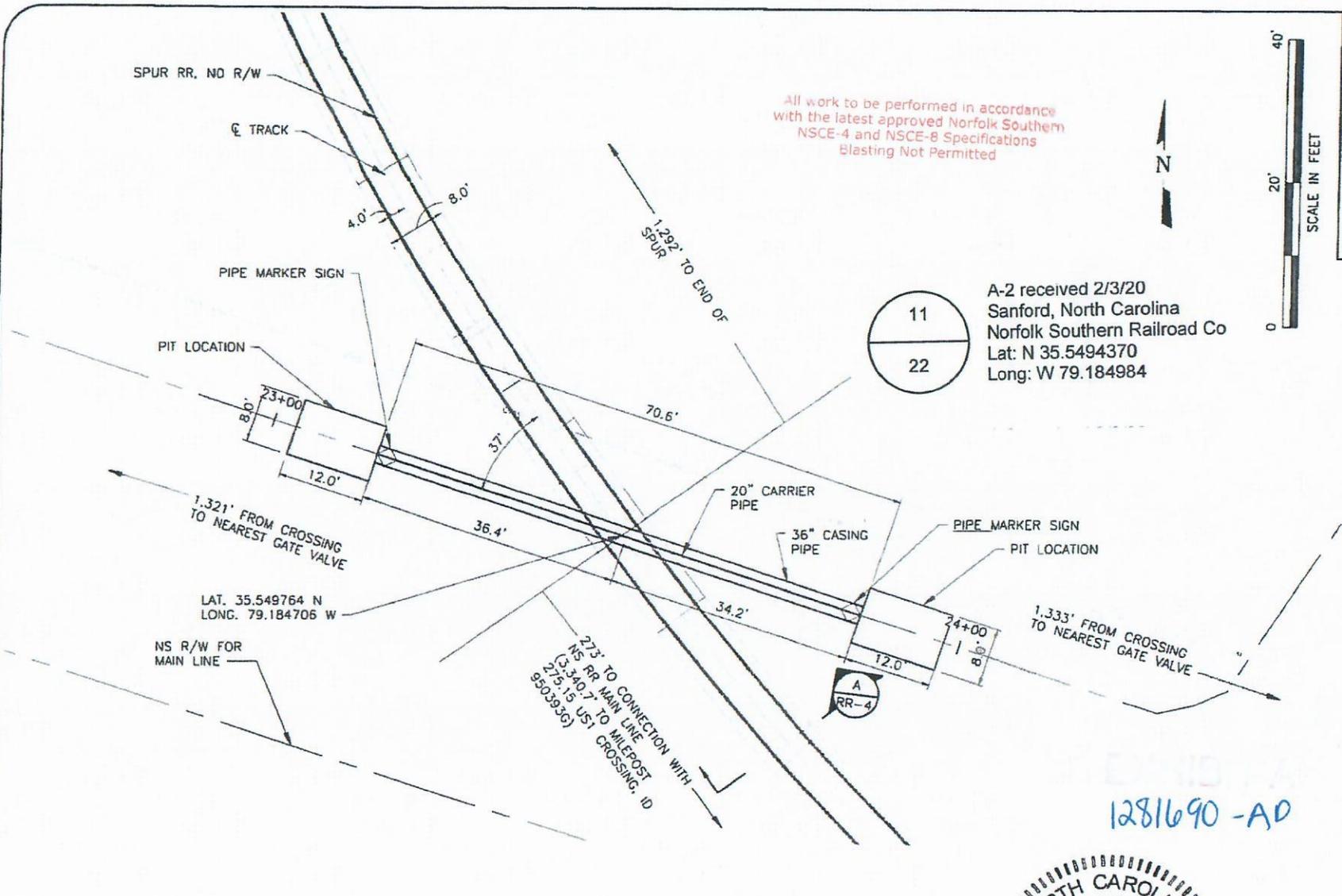
- Bore and jack (per Section 5.1.3 of NSCE-8)
- Jacking (per Section 5.1.4 of NSCE-8)
- Tunneling (with Tunnel Liner Plate) (per Section 5.1.5 of NSCE-8)
- Directional Bore/Horizontal Direction Drilling – Method A (per Section 5.1.6 of NSCE-8)
- Directional Bore/Horizontal Direction Drilling – Method B (per Section 5.1.6 of NSCE-8)
- Open Cut (per Section 5.1.2 of NSCE-8). *All installations directly under any track must be designed as a bored installation. Open cut installations will be considered on a case-by-case basis by Norfolk Southern's Division Superintendent at the time of installation.*
- Other (Specify): 1281690-AD

Last Revised: 7/14/16

All work to be performed in accordance with the latest approved Norfolk Southern NSCE-4 and NSCE-8 Specifications
Blasting Not Permitted



A-2 received 2/3/20
Sanford, North Carolina
Norfolk Southern Railroad Co
Lat: N 35.5494370
Long: W 79.184984

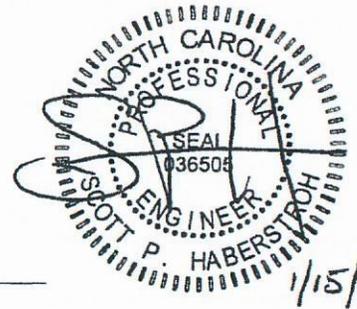


All work to be performed in accordance with the latest approved Norfolk Southern NSCE-4 and NSCE-8 Specifications
Blasting Not Permitted

A-2 received 2/3/20
Sanford, North Carolina
Norfolk Southern Railroad Co
Lat: N 35.5494370
Long: W 79.184984

- GENERAL NOTES:
1. CONTRACTOR SHALL FOLLOW ALL REQUIREMENTS OF NORFOLK SOUTHERN'S NSCE-B SPECIFICATIONS
 2. PIPELINE AND CROSSING TO BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH LAST APPROVED AMERICAN RAILWAY ENGINEERING AND MAINTENANCE OF WAY ASSOCIATION SPECIFICATIONS FOR PIPELINES CONVEYING FLAMMABLE AND NON-FLAMMABLE SUBSTANCES
 3. BLASTING NOT PERMITTED

1 PLAN VIEW
1"=20'



Freese and Nichols, Inc.
North Carolina Registered Engineering Firm C-3916

| | |
|-------------|---------------------|
| REVISION # | |
| F&N JOB NO. | SFD17244 |
| DATE | JAN 2020 |
| SCALE | A5 SHOWN |
| DESIGNED | SPH |
| DRAFTED | SGB |
| FILE | CV-NFK-PL-LAY02.dwg |
| RR-2a | |
| SHEET | |

CITY OF SANFORD
MONCURE SEWER EXTENSION
CIVIL
NORFOLK SOUTHERN SPUR RAIL CROSSING
PLAN VIEW

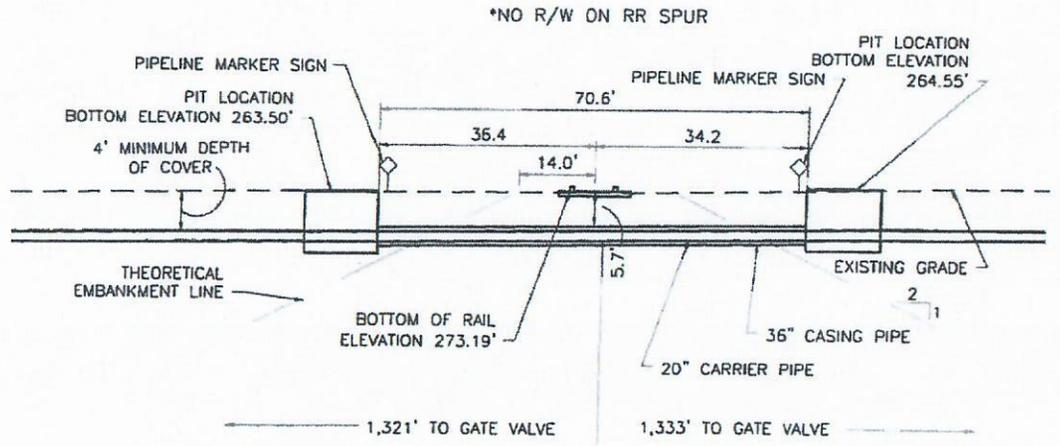


Pat. Date: 1/15/2020 4:33 PM Plot By: 02709 Filename: N:\W\Drawings\RAILROAD PERMIT\20\FM\CV-NFK-PL-LAY02.dwg

All work to be performed in accordance with the latest approved Norfolk Southern NSCE-4 and NSCE-8 Specifications
Blasting Not Permitted

11
22

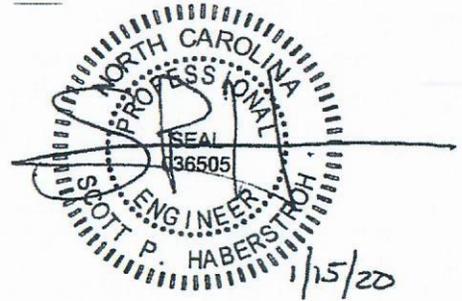
A-2 received 2/3/20
Sanford, North Carolina
Norfolk Southern Railroad Co
Lat: N 35.5494370
Long: W 79.184984



A
RR-3
PIPELINE PROFILE VIEW
1"=30'

- GENERAL NOTES:
- 1. CONTRACTOR SHALL FOLLOW ALL REQUIREMENTS OF NORFOLK SOUTHERN'S NSCE-B SPECIFICATIONS
 - 2. PIPELINE AND CROSSING TO BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH LAST APPROVED AMERICAN RAILWAY ENGINEERING AND MAINTENANCE OF WAY ASSOCIATION SPECIFICATIONS FOR PIPELINES CONVEYING FLAMMABLE AND NON-FLAMMABLE SUBSTANCES
 - 3. BLASTING NOT PERMITTED

1281690-AD



Freese and Nichols, Inc.
North Carolina Registered Engineering Firm C-3916

| REVISION # | |
|-------------|---------------------|
| F&N JOB NO. | SFD17244 |
| DATE | JAN 2020 |
| SCALE | AS SHOWN |
| DESIGNED | SPH |
| DRAFTED | SGB |
| FILE | CV-NFK-PR-PROF2.dwg |

CITY OF SANFORD
MONCURE SEWER EXTENSION
NORFOLK SOUTHERN SPUR RAIL CROSSING
PROFILE VIEW



Plot Date: 1/15/2020 4:35 PM Plot By: 02709

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANFORD AUTHORIZING CONDEMNATION ACTION ON PARCELS FOR THE PROJECT FORGE SEWER EXTENSION

WHEREAS, the City of Sanford is a municipal corporation existing under and by virtue of the constitution, statutes and laws of the State of North Carolina; and

WHEREAS, the City Council of Sanford, its governing body, hereby determines it is necessary and in the public interest to acquire certain interests in real property for the following public purpose: an extension of the City's sewer system for properties between US-1 and Colon Road; and

WHEREAS, N.C. Gen. Stat. 160A-240.1 authorizes a City to exercise the power of eminent domain pursuant to the procedures of Chapter 40A to acquire the fee interest, or any lesser interest, in real property for certain local government and public enterprise activities; and

WHEREAS, N.C. Gen. Stat. §40A-3(b) authorizes local public condemners to condemn interests in real property for, among other things, establishing, extending, enlarging, or improving water distribution systems and waste water collection treatment and disposal systems of all types; and

WHEREAS, N.C. Gen. Stat. §40A-42 authorizes "quick-take" procedures for the above noted purposes; and

WHEREAS, it has become necessary to utilize condemnation procedures for certain interests in portions of the below cited property:

| <u>Tax Parcel Number</u> | <u>Owner</u> |
|--------------------------|--|
| 9655-24-7866-00 | Marvin W. Stone |
| 9655-36-4193-00 | Lee Douglas Talbott, Sr., Trustee of the Lee Douglas Talbott, Sr. Trust |
| 9655-47-3463-00 | Lena Ruth Talbott Calcutt and James Calcutt, Jr. Trustees of the Lena Ruth Talbott Calcutt and James Calcutt, Jr., Revocable Living Trust Dated May 28, 2009 |

NOW THEREFORE, be it resolved the City of Sanford directs its Special Counsel, Yarborough, Winters & Neville, P.A. to institute the necessary proceedings under Chapter 40A of the North Carolina General Statutes.

IN WITNESS WHEREOF, the City of Sanford has caused this instrument to be signed in its name by its Mayor, attested by its City Clerk, and its corporation seal hereto affixed, all by order of its City Council.

PASSED AND APROVED BY THE CITY COUNCIL OF THE CITY OF SANFORD, on this the ____ day of _____, 2020; such meeting was held in compliance with the Open Meetings Act, at which meeting a quorum was present and voting.

CITY OF SANFORD

By: _____
Chet Mann, Mayor

ATTEST:

Vicki R. Cannady, Deputy City Clerk

CITY OF SANFORD
APPLICATION FOR
BOARDS/COMMISSIONS/COMMITTEES

NAME OF APPLICANT: Angela Minnick

COMPLETE ADDRESS (including zip code): 706 Harkey Rd. Apt. B
Sanford, NC 27330

DAYTIME PHONE: 910-308-9110 EVENING PHONE: N/A

MARITAL STATUS: S SPOUSE'S NAME: N/A

E-MAIL: angie.minnick@eastcoasthospitality.net

I AM A REGISTERED VOTER IN WARD (5), WHICH IS LOCATED WITHIN THE SANFORD CITY LIMITS.

I WISH TO BE CONSIDERED FOR APPOINTMENT TO THE FOLLOWING BOARD/COMMISSION/COMMITTEE:
(list only one)

Travel Development Authority

LIST ANY EXPERIENCE/QUALIFICATIONS YOU HAVE RELEVANT TO THE ABOVE BOARD/COMMISSION/COMMITTEE:

I manage the Holiday Inn Express along with another hotel being built here in Sanford. Also, I was on the board before.

LIST ALL BOARDS AND COMMISSIONS ON WHICH YOU ARE CURRENTLY SERVING:

N/A

LIST BELOW YOUR SECOND CHOICE BOARD/COMMISSION/COMMITTEE, IF APPLICABLE: (list only one)

N/A

LIST ANY EXPERIENCE/QUALIFICATIONS YOU HAVE RELEVANT TO THE SECOND PREFERENCE:

N/A

I CERTIFY THAT ALL OF THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE. THIS THE 27 DAY OF February, 2020.

Angela Minnick
(Signature of Applicant)

(Please return completed application via one of the following: Mail to City Clerk, P. O. Box 3729, Sanford, NC 27331-3729; fax to 919-775-8205; or email to bonnie.davis@sanfordnc.net). If you have any questions, please call City Clerk Bonnie Davis at 919-777-1111.